LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

EXECUTIVE DECISIONS TAKEN BY CABINET PORTFOLIO HOLDER OR DELEGATED OFFICER
NOTICE OF DECISION

TITLE OF DECISION: Procurement of HR and Payroll System	
NAME OF DECISION TAKER:	**COUNCILLOR HAMILTON-COX AND COUNCILLOR WOOD**
POSITION AND RESPONSIBILITY HELD:	**CABINET MEMBER WITH PARTICULAR RESPONSIBILITY FOR FINANCE AND RESOURCES/ CABINET MEMBER WITH PARTICULAR RESPONSIBILITY FOR CORPORATE SERVICES**
CONTACT OFFICER:	**SARA STARK**
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Details of Decision:

To begin the procurement process of contract of HR and Payroll System. Using option 1 (Framework) details highlighted in the report.

Reasons for the decision:

The current contract is due to end on March 2025. This is a business critical system that must continue to run without a break in service. Option 1 offers a reduced procurement timescale and will ensure that there is continuity whilst also obtaining the most favourable contract terms for the Council but ensuring that all relevant procurement protocols are followed.

IS THE DECISION URGENT
NO
PLEASE DELETE AS APPROPRIATE AND GIVE REASONS FOR URGENCY BELOW:

I confirm that I have taken account of the options proposed by officers, the various implications set out in the report and the comments of the Monitoring and Section 151 Officers and am authorising the decision as set out above.

SIGNATURE OF DECISION TAKERS:	Cllrs Hamilton-Cox & Wood

			REF NO.	ICMD9
DATE DECISION TAKEN:	22.10.24	**DATE RECEIVED BY DEMOCRATIC SERVICES:**	22.10.24	
DATE DECISION PUBLISHED:	23.10.24	**IMPLEMENTATION DATE (publication day + 5 working days):**	31.10.24	