

COUNCIL BUSINESS COMMITTEE

2024/25 COMMITTEE TIMETABLE AMENDMENTS 29 February 2024

Report of Senior Manager, Democratic Support and Elections

PURPOSE OF REPORT

To request that Council Business Committee approve proposed amendments to the 2024/25 Committee Timetable.

This report is public.

RECOMMENDATIONS

- (1) **That the following amendments be made to the Committee Timetable for the 2024/25 Municipal year.**

The 30 July 2024 meeting of Audit Committee be moved to 31 July 2024.

The 4 December 2024 Overview and Scrutiny meeting be removed and replaced with a meeting of Budget & Performance Panel.

1.0 Introduction

1.1 At the 12 October 2023 meeting of Council Business Committee, a proposed 2024/25 timetable was considered and referred to Council for approval. Council voted to approve the timetable as presented at the 8 November 2023 meeting.

1.2 Since this date, some issues have been identified with the proposed dates for some Committees. These being that the July meeting of Audit Committee had been scheduled for a Tuesday rather than a Wednesday as was usual and that there was one additional meeting of Overview & Scrutiny Committee than required but one fewer meeting of Budget & Performance Panel.

1.3 It is proposed that the 30 July 2024 meeting of Audit Committee be moved to the following day, 31 July 2024, to fall into line with the rest of the meeting schedule and that the 4 December 2024 meeting of Overview and Scrutiny be replaced by a meeting of Budget & Performance Panel as this aligns with the schedule of meetings held in the 2023/24 municipal year.

2.0 Conclusion

2.1 Council Business Committee is asked to approve the proposed amendments to the Committee Timetable

**CONCLUSION OF IMPACT ASSESSMENT
(including Health & Safety, Equality & Diversity, Human Rights, Community Safety,
Sustainability and Rural Proofing):**

None identified.

LEGAL IMPLICATIONS

The Constitution requires that a timetable of meetings is agreed before the start of the municipal year.

FINANCIAL IMPLICATIONS

None identified.

**OTHER RESOURCE IMPLICATIONS, such as Human Resources, Information Services,
Property, Open Spaces**

None identified.

SECTION 151 OFFICER'S COMMENTS

The Section 151 Officer has been consulted and has no comments.

MONITORING OFFICER'S COMMENTS

Terms of reference for this Committee include agreeing the annual timetable of Council meetings and any other timetabling issues which may arise."

BACKGROUND PAPERS

Appendix A: Proposed Amended Committee
Timetable

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