

**Appointments to Outside Bodies, Partnerships and Boards  
(including Lancashire Police and Crime Panel)  
21 June 2023**

**Report of the Senior Manager, Democratic Support  
and Elections**

**PURPOSE OF REPORT**

To allow Council to consider its appointments to outside bodies, partnerships and boards, as set out in the report.

This report is public

**RECOMMENDATIONS**

- (1) That Council determines the basis on which appointments to the outside bodies listed in Appendices A and B are to be made as well as to the Lancashire Police and Crime Panel and the Council nomination for the board of The Dukes.**
- (2) That Council makes appointments at this meeting to the outside bodies where the basis of appointment is determined to be by nomination and voting by Council.**
- (3) That Council notes the bodies in paragraph 4.0 which have either ceased to exist or have informed the Council that a representative is no longer required.**

**1.0 Introduction**

- 1.1 A number of outside bodies invite the Council to appoint Councillors to represent the Council on those bodies, and this report deals with the process for making such appointments. The appointments would normally be made at the Annual Council meeting however on 22 May 2023 it was resolved to defer the matter to this meeting. Unless otherwise requested by the outside body concerned, appointments are made to the date of the next City Council elections, subject to confirmation at each Annual Council meeting.
- 1.2 In November 2008 Council agreed to a protocol to allow appointments to be made by virtue of a Councillor's position where appropriate, and the remaining appointments to be subject to nomination, with Council taking a vote on each appointment. Council Minute 67 (2008/2009) refers as follows:

*“That for future appointments to outside bodies, Council determine whether the appointment should be made by virtue of a Councillor’s position (such as Cabinet Member or Ward Councillor) and for the remaining appointments nominations be invited from any Councillor without restriction, to be voted upon by full Council.”*

- 1.4 Council must therefore agree the basis of appointment to each outside body at this meeting before any appointments can be made.

## **2.1 Proposal**

- 2.2 All the appointments are set out in Appendices A and B. Appendix A shows those appointments which have previously been made by virtue of position and Appendix B shows appointments made by nomination and voting at Council.

- 2.3 Council is requested to confirm or amend the lists in Appendices A and B. Appointments by virtue of position will be referred to Cabinet or the appropriate Committee for appointment. Ward Councillor appointments will be made automatically, except where a lesser number of representatives is required than there are ward councillors. Such appointments will be dealt with by nomination.

## **3.0 Options available for basis of appointment**

- 3.1 Option 1 – to confirm that the appointments to be made in respect of the bodies listed in Appendix A continue to be made by virtue of role/position, and that those appointments listed in Appendix B be made by nomination and voting.
- 3.2 Option 2 – to determine a different basis of appointment for each or any of the appointments listed in the appendices.

## **4.0 Appointments Which Have Ceased**

- 4.1 Members should note that the following organisations have either ceased to exist or have ceased to require Council representation since the last report to Council:
- Morecambe Football Club Community Sports
  - Fylde, Lancaster and Wyre Children’s Partnership Board
  - Relate

## **5.0 The Dukes – appointment of a Trustee**

- 5.1 The Dukes have recently formally requested that a Councillor be appointed as a Trustee; the basis of nomination to the Dukes for the Trustee position should be decided first and, if this is by nomination and voting, it can be dealt with at this meeting.

## **6.0 Lancashire Police and Crime Panel**

- 6.1 The Police and Crime Panel is administered by Blackburn-with-Darwen Council.
- 6.2 The City Council is asked to make one appointment to the Panel and there may be a second appointment to reflect the political balance across Lancashire. If that is the case, Democratic Services will be informed by Blackburn-with-Darwen. The appointment is usually the appropriate Cabinet Member, so this could be referred to the next Cabinet meeting for appointment.

## 7.0 Other Issues

- 7.1 Lancaster & District Chamber of Commerce is awaiting the results and recommendations from an EDI Study of Chamber membership and the Board of Directors representation. They have requested that we postpone making any appointments until they have reflected on the results and recommendations of this work.
- 7.2 Morecambe BID CIC has requested that the member appointed to their board is a representative of a Morecambe ward. Likewise, the Yorkshire Dales National Park Board would prefer the Council representative to be from a ward which is wholly or partly within the boundaries of the Yorkshire Dales National Park. Both of these appointments are currently considered by Cabinet, therefore it is recommended that the basis of appointment be changed to a Ward Councillor.
- 7.3 Democratic Support have asked bodies if they could provide information about how often they meet, where the meetings take place and what time of day or evening they start. Where this information has been supplied it is provided in Appendix C for Members' information.

## 8.0 Conclusion

- 8.1 Council is asked to agree the basis of all appointments to Outside Bodies, Partnerships and Boards in line with a Members' role such as Ward Councillor, Cabinet or Committee Member, or by nomination and voting at Council. For those determined to be by nomination and voting at Council, the appointments can be made at this meeting.
- 8.2 All appointments are made following the City Council elections for a 4-year period 2023/24 to 2026/7 subject to confirmation at each Annual Council Meeting.

### **CONCLUSION OF IMPACT ASSESSMENT**

**(including Health and Safety, Equality and Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)**

There are no direct implications as a result of this report.

### **FINANCIAL IMPLICATIONS**

Members of outside bodies are entitled to travel expenses, which are currently being funded from within existing budgets.

### **LEGAL IMPLICATIONS**

There are no legal implications as a direct result of this report.

### **SECTION 151 OFFICER'S COMMENTS**

The Section 151 Officer has been consulted and has no comments.

### **MONITORING OFFICER'S COMMENTS**

The Monitoring Officer has been consulted and has no comments.

### **BACKGROUND PAPERS**

Representations on Outside Bodies file.

**Contact Officer:** Debbie Chambers  
**Telephone:** 01524 582057  
**E-mail:** dchambers@lancaster.gov.uk

**SCHEDULE OF APPOINTMENTS TO OUTSIDE BODIES,  
PARTNERSHIPS AND BOARDS**

**APPOINTMENTS MADE BY VIRTUE OF ROLE/POSITION**

**APPOINTMENTS TO BE MADE BY CABINET**

(one appointment unless otherwise stated)

BID Company Ltd  
 Community Safety Partnership (Cabinet Member and reserve)  
 Growth Lancashire Limited (Cabinet Member and reserve)  
 Health and Wellbeing Partnership (Cabinet Member and reserve)  
 Lancashire Leaders Meeting (Leader of the Council)  
 Lancashire Waste Partnership  
 Lancaster Community Fund Grants Panel (1 place; the other place is by nomination and voting at Council)  
 Lancaster Business Improvement District (BID) Management Group  
 LGA General Assembly (Leader of the Council)  
 Lancashire Police and Crime Partnership (appropriate Cabinet Member)  
 Yorkshire Dales National Park Board

**VETERANS' CHAMPION**

Ex-Officio Trustee of the Kings Own Royal Regiment Museum

**APPOINTMENTS TO BE MADE BY OVERVIEW & SCRUTINY**

(one appointment unless otherwise stated)

Homelessness Forum  
 Lancaster, Morecambe and District Fairtrade Group

**APPOINTMENTS TO BE MADE BY OTHER COMMITTEES**

Organisation	Basis of Appointment
Crook O'Lune Advisory Committee	1 rep from Planning Committee (and ward Members, see below)
North West Local Authority Employers' Organisation	Chair of Personnel Committee (Vice Chair of Personnel Committee as substitute)

**APPOINTMENTS HELD BY WARD COUNCILLORS**

Organisation	Ward (All Ward Councillors unless otherwise stated)
Crook O'Lune Advisory Committee	Lower Lune Valley one Member by agreement and Halton ward Member (plus a rep from the Planning Committee, see above)
Friendship Centre Management Committee	Castle; one representative by agreement

**SCHEDULE OF APPOINTMENTS TO OUTSIDE BODIES,  
PARTNERSHIPS AND BOARDS**

**APPOINTMENTS MADE BY FULL COUNCIL  
(one appointment unless otherwise stated)**

Arnside and Silverdale AONB Unit  
Board of the Lancaster District Chamber of Commerce  
Board of Trustees of the Lancaster Charity (6 places)  
Forest of Bowland AONB Advisory Committee  
Furness Line Community Railway Partnership  
George Fox School Educational Charity  
Heysham Nuclear Power Station Local Community Liaison Council (9 places)  
James Bond/Henry Welch Trust  
Lancaster and Skipton Rail User Group (LASRUG)  
Lancaster Canal Regeneration Partnership  
Lancaster Community Fund Grants Panel (1 place; the other place is a Cabinet appointment)  
Lancaster District CVS  
Lancaster Ripley Church of England Education Trust  
Lancashire County Council Health Scrutiny Committee (co-optee, non voting)  
Lancashire Enterprise Partnership Joint Scrutiny Committee  
LGA Coastal Issues Special Interest Group  
National Association for Areas of Outstanding Natural Beauty (Landscapes for Life)  
North Lancashire Citizens' Advice Bureau Board (3 places, Morecambe, Lancaster and Rural)  
PATROL (Parking and Traffic Regulations Outside London) Adjudication Joint Committee  
Preston and Western Lancashire Racial Equality Council  
Reserve Forces and Cadets Association for the N. West of England and the Isle of  
The Community Rail Partnership (formerly Leeds-Morecambe and Settle-Carlisle Railway  
Development)

**BASIS OF APPOINTMENT TO BE CONFIRMED**

The Dukes  
The Lancashire Police and Crime Panel