

OVERVIEW AND SCRUTINY COMMITTEE

APPOINTMENTS

30th June 2021

Report of Chief Executive

PURPOSE OF REPORT

To enable Members to make a number of appointments for the current Municipal Year.

This report is public.

RECOMMENDATIONS

- (1) The Committee is requested to consider and appoint representatives, as detailed in the report below.

1. INTRODUCTION

1.1 APPOINTMENT OF PRE-DECISION SCRUTINY CHAMPION

Pre-Decision Scrutiny Champion

Regular pre-decision scrutiny meetings are arranged. The Chair and Vice-Chair of this Committee, the Budget and Performance Panel and the Pre-Scrutiny Champion are invited to attend to be briefed on forthcoming issues by officers.

This is the process by which members of the Overview and Scrutiny Committee become involved with decisions at a stage before the decision is formally taken.

This approach proves beneficial as it:

- Involves non-executive councillors at the pre-decision stage.
- Reduces the need for call-ins through developing an understanding of an issue and ensuring that reports for decision adequately reflect different options and approaches.
- Adds value to reports through wider consultation.

There are many ways in which pre-decision scrutiny can be undertaken and achieved as follows:

- Examination of the List of Forthcoming Key Decisions.

- ❑ Information obtained arising from discussions with Cabinet Members and Chief Officers.
- ❑ Examination of the Council Plan and budget information.

The role of the Pre-Scrutiny Champion is to take the lead and help develop this process. He/she can:

- ❑ Liaise with Members of Overview and Scrutiny to highlight potential areas for pre-decision scrutiny.
- ❑ Consider and review the List of Forthcoming Key Decisions.
- ❑ Assist other Councillors (including Members of the Committee) to identify pre-scrutiny issues and propose ways in which these can be approached.
- ❑ Provide comments on the structure and functioning of the List of Forthcoming Key Decisions to assist the City Council with its improvement and advancement.

The Committee is asked to note the arrangements for pre-decision scrutiny meetings and appoint a Councillor to undertake the task of Pre-Scrutiny Champion.

1.2 APPOINTMENTS TO OUTSIDE BODIES

The Council meeting, held on Monday, 17th May 2021, considered and approved the basis upon which appointments to various outside bodies, partnerships and boards are made.

Set out below are those which have been agreed by Council as appointments to be made by Overview and Scrutiny Committee. The Committee is asked to consider these appointments.

Organisation	Basis of appointment
Homelessness Forum	1 representative from the Overview and Scrutiny Committee.
Lancaster, Morecambe and District Fairtrade Group	1 representative from the Overview and Scrutiny Committee.

RELATIONSHIP TO POLICY FRAMEWORK

There are no direct implications as a result of this report.

CONCLUSION OF IMPACT ASSESSMENT

(including Health & Safety, Equality & Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

There are no direct implications as a result of this report.

LEGAL IMPLICATIONS

There are no legal implications as a direct result of this report.

FINANCIAL IMPLICATIONS

Members of outside bodies are entitled to travelling expenses, which are funded from within existing budgets.

OTHER RESOURCE IMPLICATIONS, such as Human Resources; Information Services; Property; Open Spaces:

None.

SECTION 151 OFFICER'S COMMENTS

The Section 151 Officer has been consulted and has no further comments.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted and has no further comments.

BACKGROUND PAPERS

Report to Council dated 17th May 2021.

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Appendix A

Organisation	Information regarding the organisations
Homelessness Forum	<p>The Homelessness Forum meets quarterly during the day usually at 2pm virtually with the objective of meeting with partner organisations to review and deliver the action plan developed as part of the homelessness strategy. The homelessness strategy was reviewed in 2019 for the next 5 years with a refresh review completed every 12 months. The Forum normally has at least two City Council representatives.</p>
Lancaster, Morecambe and District Fairtrade Group	<p>Require one councillor to act as a liaison between the group and the City Council.</p> <p>In the last year the Group has held just 3 group meetings, on a Tuesday evening, as activities have been restricted but would expect to return to around 6 again when restrictions are lifted. The day is convenient to the group but could be flexible regarding time.</p> <p>Meetings are currently being held via Zoom, with future meeting arrangements to be discussed at the AGM on 25th May 2021.</p>