

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as a debit.

Name of smaller authority: **Whittington Parish Council**

County area (local councils and parish meetings only): **Lancashire**

### Financial year ending 31 March 20xx

Prepared by (Name and Role): **Gillian Newton Clerk/RFO**

Date: **01/05/2020**

	£	£
<b>Balance per bank statements as at 31/3/xx:</b>		
<b>Current</b>	<b>5,358.2</b> ✓	
<b>Bonus Saver</b>	<b>143.9</b> ✓	
		<b>5,502.1</b> ✓
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/xx <b>(enter these as negative numbers)</b>	<b>(190.80)</b> ✓	
		<b>(190.80)</b> ✓
Add: any un-banked cash as at 31/3/xx	<b>-</b>	
		<b>-</b>
<b>Net balances as at 31/3/xx (Box 8)</b>		<b><u>5,311.3</u></b> ✓