

Whittington Parish Council

Draft Minutes Parish Council Meeting **Monday 20th May 2019** following the Annual Parish Council Meeting in Whittington Village Hall

Clerk: Gillian Newton, 14 Marton Drive, Bare, Morecambe, LA4 6RB. 07773678608 gillianhodgson6@gmail.com

Agenda & Full Minutes of meetings available at www.whittington.org.uk/parish-council/documents/

Present were Cllrs Hall, Close, Fell, Morgan, Sutherland, Gillian Newton, the Clerk and 1 member of the public

1447. No apologies for absence were received.

1448. Minutes of the Parish Council meeting held on Monday 18th March 2018 (attached) were read and agreed by Cllrs and signed as a true record by Cllr Hall.

1449. Clerk's report – Circulation of newsletters LCR Spring issue and Clerks and Councils Direct issue 123.

1450. **PACT 2** crimes reported during February. 1 crime on or near Docker Lane – Burglary, which includes offences where a person enters a house or other building with the intention of stealing – under investigation. 1 crime on or near Church Street – Violence and Sexual offence, includes offences against the person including common assaults, grievous bodily harm and sexual offences – under investigation. 1 crime in March on or near Docker Lane, Criminal damage and arson, includes damage to buildings and vehicles and deliberate damage by fire. Lancashire Constabulary representative PC 3511 James Hodgson, Lancaster, Lune Valley and Rural Areas. The link to local crime figures available at www.police.uk Lancashire Constabulary>Upper Lune Valley and then your postcode. Contact PC 3573 Rob Barnsley Community Beat Manager or PCSO 7109 Sarah Shepherd morecambep@lancashire.pnn.police.uk Tel: 101 for non-emergencies, or from an internet connected mobile, 112 (informs emergency services of your GPS).

1451. Finance Additional Cllrs to complete a bank mandate as signatories agreed by Cllrs. Internal audit completed by Anne Pettifor CHEQUE 564 £10.00 Anne Pettifor for completing internal audit agreed by Cllrs. CHEQUE 565 £91.53 LALC annual subscription agreed by Cllrs. CHEQUE 566 £310.27 BHIB Ltd annual insurance agreed by Cllrs. Clerk to discover if other companies provide Parish Council insurance. External audit to be completed by PKF Littlejohn LLP. Cllrs agreed year end of accounts, bank reconciliation and Variation details; Annual Governance Statement and Annual Return Part 2 completed. No change of contact details this year. Notice of public rights and publication of annual governance and accountability commence Monday 17th June to Friday 26th July. Satisfaction Survey. Standing order 6th April G.Newton quarterly wages £302.12 CHEQUE 567 £75.60 HMRC Revenue & Customs quarterly tax agreed by Cllrs. Year End: Current Account £4241.27 (unlodged cheque 560 £16.90) Bonus Saver Account £143.62

1452. Planning

- a. **19/00207/FUL** Erection of a rear storey extension for Mr & Mrs S. Williams, Windy Howe, Hutton Roof Road, Whittington, LA6 2PE – This does not appear on the public planning portal.
- b. **19/00225/FUL** Demolition of existing outbuilding, erection of a single storey rear extension and erection of detached garage and **19/00226/LB** Listed building application for works to internal walls and partition for Mr&Mrs Raistrick, School House, Main Street, Whittington, LA6 2NY **Permitted**
- c. **19/0044/TCA** Works to trees H1 Leylandii hedge. Remove as overgrown and fence needs replacing. Some parts of it have died. For Tuller, 1 Croft View, Main Street, Whittington, LA6 2NX. **Permitted.**
- d. **19/00323/FUL** and **19/00324/LB** Listed building application for works to facilitate the change of use and conversion of barn and shippon to form dwelling (C3) and holiday cottage (C1), erection of a single storey rear extension, installation of replacement roof on existing barn, installation of steel beams and new internal floor, construction of roof on existing shippon and installation of roof lights, installation of windows and doors in existing openings and installation of new internal partition walls for Mr.G. Collinson, Low Hall Farm, Main Street, Whittington, LA6 2NY. **Awaiting decision.**
- e. **19/0029/TPO** Works to Trees Reduce the crown on Beech (T2) for Mr Alan Kaye, Lane Foot Barn, Kirkby Lonsdale Road, Newton, LA6 2NZ **Permitted.**
- f. **19/00245/VCN** Outline application for the erection of 18 dwellings with associated access and change of use of barn to a mixed use comprising a dwelling (C3) and shop/tearoom (A1/A3) and Relevant demolition of the existing agricultural buildings (pursuant to the variation of conditions 2

and 13 on planning permission 16/00397/OUT to alter the site layout and remove play area) for Mr John Simm, Whittington Farm, Main Street, Whittington, LA6 2NX **Awaiting decision.**

- g. **19/00406/REM** Reserved matters application (consisting of landscaping only) for the demolition of existing buildings, erection of 18 dwellings, change of use of barn to a mixed use comprising a dwelling (C3) and a shop/tearoom (A1/A3) and associated landscaping for Mr Edward Mackereth, Whittington Farm, Main Street, Whittington, LA6 2NX **Awaiting decision.**

Planning applications available for public viewing at <http://planapps.lancaster.gov.uk/publicaccess/>

1453. Correspondence LALC/NALC Annual Report 2017/18 circulated electronically. Spring Conference Saturday 15th June at Leyland Hotel. NALC Policy E-briefing PC7-19 Traffic Commissioners consultation on the new vehicle operator licensing system due to come into force 1st April 2020. Circulated electronically. Workshops available during 2019 - June: Effective meetings; July: New Cllrs & Clerks, Modules 1 & 2 - application by Cllr Sutherland; September: Community Engagement; October: Chairmanship; November: Finance. **Lancaster City Council** Election 2nd May. 5 nominees successful in an uncontested election for seats on Whittington Parish Council. No information received to date of the Lancaster City Councillor who will be representing this parish. **Lancashire County Council** Consumer Alerts April 2019 for noticeboard. BHIB Insurance details circulated electronically <https://portal.bhibaffinities.co.uk/policy/38044/renewal>

1454. Items discussed from Annual Parish Assembly Traffic management through the village. Report highway issues on <https://www.lancashire.gov.uk/roads-parking-and-travel/report/> Lancaster City Council Traffic Management Officer visited the village and proposed to request Lancashire County Council for 20 mph signage, a **SP**eed Indicator **D**evice, and to Lancashire Constabulary a suitable site availability for a mobile speed device occasionally; Cllrs agree to fund Whittington in Bloom hanging baskets etc, & Christmas Trees, alongside matched funding from Whittington Village Hall; Dragon's Head Hotel discussed, Mr Nutter proposes the public house be purchased and managed as a Community Project. Funding is being explored.

1455. Gardening competition – Cllrs propose that it be judged in the summer by the previous Rose Bowl winner. 3 classes – Hanging Baskets, Window boxes, Front gardens. 3 prize winners in each category 1st £30, 2nd £20, 3rd £10.

1456. Cllr Fell introduced an Electronic Communication template to gather information from parishioners. A leaflet drop will be completed requesting parishioners to reply their interest by Email or at a designated letter box site.

1457. Business introduced by Councillors. Cllr Sutherland proposed an informal Summer Barbeque and a Village Sport's Day. Discussion by Cllrs proposed a joint event with Whittington Village Hall. A suitable venue and date to be explored. Cllr Hall proposed to purchase weedkiller for around the village verges, Cllrs agreed to fund this. Additional information from Lancaster City Council. Changes to Recycling Centres Opening Hours from 1st October 2019, Carnforth is included. Proposed change to 9 am to 5 pm year round, with 2 closure days to be confirmed excluding Fridays, open on Bank Holidays regardless of normal closure on Mondays.

Date of next meeting: **Monday 15th July 7:00pm** in Whittington Village Hall

Preceded by a public meeting at 6:45pm

Cheques signed this month by Cllrs Hall & Close.

	£
564 Anne Pettifor internal audit	10.00
565 LALC annual subscription	91.53
566 BHIB Ltd annual insurance	310.27
567 HMRC Revenue & Customs	75.60