

**Appointments to Outside Bodies,
Partnerships and Boards
20 May 2019**

Report of the Director of Corporate Services

PURPOSE OF REPORT

To consider the basis and the procedure for making the necessary appointments to outside bodies, partnerships and boards.

This report is public

RECOMMENDATIONS

- (1) That Council considers the options set out in paragraph 4.1 and determines the basis on which appointments to the outside bodies listed in Appendices A and B are to be made.**
- (2) That Council considers the options set out in paragraph 4.2 for the making of appointments and determines the process for dealing with those appointments to outside bodies that are to be made by way of nomination rather than by virtue of role/position.**
- (3) That Council notes the discontinuation of the appointments listed below:**
 - **The Rainbow Centre**
 - **Domestic Abuse Reduction Group**
 - **Headlands to Headspace Board (H2H)**
 - **Heysham Mossgate Facilities Limited**
 - **Museums Advisory Forum**

1.0 Introduction

- 1.1** A number of outside bodies invite the Council to appoint Councillors to represent the Council on those bodies, and this report deals with the process for making such appointments.
- 1.2** In October 2003 it was agreed that Council would determine the basis on which all appointments to outside bodies and partnerships are made. Unless otherwise requested by the outside body concerned, appointments are made to the date of the next City Council elections, subject to confirmation at each Annual Council meeting.
- 1.3** In November 2008 Council agreed to a protocol to allow appointments to be made by virtue of a Councillor's position where appropriate, and the remaining appointments to

be subject to nomination, with Council taking a vote on each appointment. Council Minute 67 (2008/2009) refers as follows:

“That for future appointments to outside bodies, Council determine whether the appointment should be made by virtue of a Councillor’s position (such as Cabinet Member or Ward Councillor) and for the remaining appointments nominations be invited from any Councillor without restriction, to be voted upon by full Council.”

- 1.4 Council must therefore agree the basis of appointment to each outside body at this meeting before any appointments can be made.

2.0 Proposals

2.1 Basis of appointments

- 2.1.1 All the appointments are set out in **Appendices A** and **B**. **Appendix A** shows those appointments which have previously been made by virtue of position and **Appendix B** shows appointments made by nomination and voting at Council.
- 2.1.2 Council is requested to confirm or amend the lists in Appendices A and B. Options are outlined in paragraph 4.1 below.

2.2 Procedure for appointing

- 2.2.1 Appointments by virtue of position will be referred to Cabinet or the appropriate Committee for appointment. Ward Councillor appointments will be made automatically, except where a lesser number of representatives is required than there are ward councillors. Such appointments will be dealt with by nomination.
- 2.2.2 Members are asked to consider a procedure for dealing with all appointments which are to be made by nominations. Options for this are outlined below.

4.0 Options available

4.1 Options for the basis of appointments

- 4.1.1 Option 1 – to confirm that the appointments to be made in respect of the bodies listed in Appendix A continue to be made by virtue of role/position, and that those appointments listed in Appendix B be made by nomination and voting.
- 4.1.2 Option 2 – to determine a different basis of appointment for each or any of the appointments listed in the appendices.

4.2 Options for the procedure for appointing by nominations

- 4.2.1 Option 1 – Members to vote on the nominations for each appointment at this meeting.
- 4.2.2 Option 2 – Members to submit nominations to the Democratic Services Manager by Friday 14 June 2019 to be voted on at the next Council meeting on 26 June 2019 and to delegate to the Democratic Services Manager any appointments where there are no more nominations than places on the outside body.
- 4.2.3 Option 2 will save time at this meeting. It will, however, mean that there will be a delay in making the appointments.

5.0 Discontinued Appointments and Name Changes

5.1 Members should note that the following organisations have either ceased to exist or have ceased to require Council representation since the last report to Council:

- The Rainbow Centre
- Domestic Abuse Reduction Group
- Headlands to Headspace Board (H2H)
- Heysham Mossgate Facilities Limited
- Museums Advisory Forum

6.0 Other issues

6.1 The Forest of Bowland Area of Outstanding Natural Beauty (AONB) unit would prefer the local authority representative to have a strong interest in AONB and countryside matters and/or live in or represent an AONB.

6.2 Democratic Support have asked bodies if they could provide information about how often they meet, where the meetings take place and what time of day or evening they start. Where this information has been supplied it is provided in **Appendix C** for Members' information.

7.0 Conclusion

7.1 Council is asked to agree the basis of all appointments to Outside Bodies, Partnerships and Boards in line with a Member's role such as Ward Councillor, Cabinet or Committee Member, or by nomination and voting at Council.

7.2 These appointments are made following the City Council elections for a 4 year period subject to confirmation at each Annual Council Meeting.

CONCLUSION OF IMPACT ASSESSMENT

(including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

There are no direct implications as a result of this report.

LEGAL IMPLICATIONS

There are no legal implications as a result of this report.

FINANCIAL IMPLICATIONS

Members of Outside Bodies are entitled to travel expenses. Costs resulting from these appointments are met from democratic representation budgets and changes to the method of appointment will not affect costs.

SECTION 151 OFFICER'S COMMENTS

The S151 Officer has been consulted and has no further comments.

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| DEPUTY MONITORING OFFICER'S COMMENTS | |
| The Deputy Monitoring Officer has drafted this report in her capacity as Democratic Services Manager. | |
| BACKGROUND PAPERS | Contact Officer: Debbie Chambers Telephone: 01524 582057 E-mail: dchambers@lancaster.gov.uk |