

CABINET

Cabinet Liaison Group- Climate Change 12 February 2019

Report of the Director for Communities and the Environment

PURPOSE OF REPORT				
To allow Cabinet to consider whether to establish a climate change liaison group				
Key Decision	<input type="checkbox"/>	Non-Key Decision	<input checked="" type="checkbox"/>	Referral from Cabinet Member
Date of notice of forthcoming key decision	Not applicable			
This report is public.				

RECOMMENDATIONS OF COUNCILLOR DARREN CLIFFORD

- (1) That Cabinet establishes a climate change liaison group and, if so, agrees the terms of reference a set out in appendix A.

1.0 Introduction

- 1.1 The Council plan includes the ambition of 'clean, green and safe neighbourhoods'. To contribute towards this the Council has joined the UK100 network of local government leaders committed to transitioning towards 100% green energy by 2050.
- 1.2 A detailed plan for achieving this needs to be developed.
- 1.3 It is recognised that there are already many examples of best practice from other Councils that can help, as well as considerable expertise within the District.

2.0 Proposal Details

- 2.1 To help inform the plan and future policy the cabinet portfolio holder recommends the establishment of a cabinet liaison group with the terms of reference attached in appendix A.

3.0 Details of Consultation

3.1 None at this stage

4.0 Options and Options Analysis (including risk assessment)

4.1 The option is to agree to the principle and the terms of reference as attached.

RELATIONSHIP TO POLICY FRAMEWORK

The aims and objectives of the climate change liaison group will be aligned to support the Council plan

CONCLUSION OF IMPACT ASSESSMENT

(including Health & Safety, Equality & Diversity, Human Rights, Community Safety, HR, Sustainability and Rural Proofing)

None directly arising at this stage

LEGAL IMPLICATIONS

None directly arising at this stage

FINANCIAL IMPLICATIONS

None directly arising at this stage

OTHER RESOURCE IMPLICATIONS

Human Resources:

None

Information Services:

None

Property:

None

Open Spaces:

None

SECTION 151 OFFICER'S COMMENTS

The s151 Officer has been consulted and has no further comments.

MONITORING OFFICER COMMENTS

The Monitoring Officer has been consulted in the drafting of this report and has no further comments. Cabinet Liaison Groups are set out in the constitution, Part 4, Rules of Procedure, Section 4 Cabinet at paragraph 29.

Cabinet Liaison Groups

(a) Cabinet Liaison Groups are not an essential body but may be created to take forward business. However, they are purely consultative and not decision-making. They will be chaired by a member of Cabinet and there is no restriction on size although the group must be limited to what is manageable and effective for their purpose. They may be time limited or of longer standing, again depending on their purpose.

(b) The participants in the Group will be by invitation of the Chairman and can be made up from any or all of the following:

- Other members of Cabinet - Others from outside the council
- Other members of Council not on Cabinet - council officers.

(c) Terms of Reference: Their Terms of Reference are to share information about a particular topic, e.g. e-government, and develop effective consultation and communication links with community groups and other bodies with an interest in the subject area. In this way, individual Cabinet members will have a wider information and advisory platform to inform executive decision-making and policy effectiveness.

(d) Specific outcomes from their meetings may generate requests for pieces of work to be undertaken by officers or partner bodies. Alternatively, it could be a request to Overview and Scrutiny to set up a Task Group to undertake a specific piece of work. There could also be specific reports to Cabinet, Committees of Cabinet, individual Cabinet members, or other Committees of council recommending action for determination.

(e) Each Liaison Group will have their terms of reference and expected outputs approved by Cabinet before they meet.

BACKGROUND PAPERS

None.

Contact Officer: Mark Davies

Telephone: 01524 582401

E-mail: mdavies@lancaster.gov.uk

CLIMATE CHANGE CABINET LIAISON GROUP

Chairman:

- Cabinet Member with Special Responsibility for Climate Change**

Composition

- Up to 10 members of the group
- Open invitation to all Councillors from all political groups
- No substitute members attending
- The Chairman may invite other representation to join the group

Terms of Reference

1. To advise the Cabinet member and Cabinet on how to achieve 100% clean energy across the council's full range of functions by 2050, in a way that complements our other aims and objectives, is ambitious and cost effective
2. To assist the Cabinet member and Cabinet to best work in partnership with our residents, and stakeholders to deliver against this commitment.
3. To assist the Cabinet member and Cabinet to develop a plan by 2021 that sets out how the Council will practically achieve this ambition.
4. To invite and consider external presentations and examples of best practice.
5. To assist with consultation with business, public and other stakeholders and to advise the Cabinet Member of outcomes.
6. To gather existing information on the District and City Council to identify the priority areas and to establish a baseline to monitor progress.
7. To meet every two months.