

CABINET

Flooding Cabinet Liaison Group

6 November 2018

Report of Chief Officer (Health and Housing)

PURPOSE OF REPORT			
To seek Cabinet's approval for the Terms of Reference for the Flooding Cabinet Liaison Group.			
Key Decision	<input type="checkbox"/>	Non-Key Decision	<input checked="" type="checkbox"/> Referral from Cabinet Member
Date of notice of forthcoming key decision	N/A		
This report is public.			

RECOMMENDATIONS OF COUNCILLOR ANDREW WARRINER

- (1) That the Terms of Reference for the flooding Cabinet Liaison Group, as set out in Appendix 1, be approved.

1.0 Report

- 1.1 At its meeting of 26 June 2018 (minute 12 refers), Cabinet agreed the establishment of a Flooding Cabinet Liaison Group (CLG).
- 1.2 The need for a flooding CLG was identified following the work of the resilience commission task group and is intended to provide a strategic oversight of flooding issues in the district. This might include hearing the action plans and timescales from all the agencies with a responsibility for flooding, e.g. the Environment Agency and Lancashire County Council and, if possible, to hear from resident representatives about what would help them best prepare and deal with flooding.
- 1.3 Further to discussions with the Portfolio Holder, Terms of Reference for the CLG have been drafted as set out at Appendix 1, for Cabinet's consideration.

2.0 Details of Consultation

- 2.1 None at this stage.

3.0 Options and Options Analysis (including risk assessment)

- 3.1 The options are essentially to agree to the Terms of Reference as attached, or propose alternatives, subject to Cabinet's desired focus for the CLG. As long as any terms fit with the Constitution, there is no Officer preferred option.

RELATIONSHIP TO POLICY FRAMEWORK

The aims and objectives of the Flooding Cabinet Liaison Group will be aligned to support the Council Plan.

CONCLUSION OF IMPACT ASSESSMENT

(including Health & Safety, Equality & Diversity, Human Rights, Community Safety, HR, Sustainability and Rural Proofing):

None directly arising at this stage.

LEGAL IMPLICATIONS

None directly arising at this stage.

FINANCIAL IMPLICATIONS

None directly arising at this stage.

OTHER RESOURCE IMPLICATIONS, such as Human Resources, Information Services, Property, Open Spaces:

None directly arising at this stage.

SECTION 151 OFFICER'S COMMENTS

The Section 151 Officer has been consulted and has no further comments.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted in the drafting of this report and has no further comments. Cabinet Liaison Groups are set out in the constitution, Part 4, Rules of Procedure, Section 4 Cabinet at paragraph 29.

Cabinet Liaison Groups

(a) Cabinet Liaison Groups are not an essential body but may be created to take forward business. However, they are purely consultative and not decision-making. They will be chaired by a member of Cabinet and there is no restriction on size although the group must be limited to what is manageable and effective for their purpose. They may be time limited or of longer standing, again depending on their purpose.

(b) The participants in the Group will be by invitation of the Chairman and can be made up from any or all of the following:

- Other members of Cabinet - Others from outside the council
- Other members of Council not on Cabinet - council officers.

(c) Terms of Reference: Their Terms of Reference are to share information about a

particular topic, e.g. e-government, and develop effective consultation and communication links with community groups and other bodies with an interest in the subject area. In this way, individual Cabinet members will have a wider information and advisory platform to inform executive decision-making and policy effectiveness.

(d) Specific outcomes from their meetings may generate requests for pieces of work to be undertaken by officers or partner bodies. Alternatively, it could be a request to Overview and Scrutiny to set up a Task Group to undertake a specific piece of work. There could also be specific reports to Cabinet, Committees of Cabinet, individual Cabinet members, or other Committees of council recommending action for determination.

(e) Each Liaison Group will have their terms of reference and expected outputs approved by Cabinet before they meet.

BACKGROUND PAPERS	Contact Officer: Suzanne Lodge Telephone: 01524 582701 E-mail: slodge@lancaster.gov.uk Ref: C149
--------------------------	--