

Arkholme with Cawood Parish Council  
Minutes for meeting Monday 7<sup>th</sup> November 2016  
In Arkholme Village Hall

Present: Cllrs Graham Jackson-Pitt, David Howarth, Rachael Gibson, Chris Preston, City Cllr Roger Mace, the Clerk Gillian Hodgson and 1 member of the public.

1. No apologies for absence were received.
2. Minutes of meeting held on Monday 3<sup>rd</sup> October were read and signed as a true record by Cllr Jackson-Pitt.
3. Clerk's Report (Matters arising)
  - a) Resignation of Mr Charles Waddington was formally accepted by Cllrs.
  - b) Setting precept prior to February 2017 deadline. Budget forecast available. City Cllr Mace to forward information to assist with setting a true 0% increase precept for 2017/18.
  - c) Community resilience update – Cllr Jackson-Pitt to complete a provisional request for funding to be forwarded to the Village Hall Committee.
  - d) Lloyds bank confirmation of signatory Cllr Jackson-Pitt. Change of signatory of the Lloyds account. Remove Charles Waddington; retain Graham Jackson-Pitt and Gillian Hodgson and Cllrs agreed to add Cllr Rachael Gibson..
  - e) Change of contact of Chairperson for LLP, Southampton, external auditors agreed and completed.
  - f) Seasonal lighting inventory submitted to ENWL. Details of Carol Singing around the tree displayed on noticeboard, on the village website and via village Email.
  - g) 1 quote from requested parties for a tree for the Village Green received, awaiting a 2<sup>nd</sup> quote.
  - h) No volunteers for working party to undertake work proposed by risk assessment audit on street furniture. Clerk to contact local DIY-ers for quotes.
  - i) Hopewell Cup competition posters displayed on noticeboard, on the village website, via village Email and flyers sent to school.
  - j) S137 Requests for a donation to local charitable groups by 27th January 2017
4. **PACT** 2 burglaries reported in August on or near Locka Lane. 1 investigation completed – no suspect identified. 1 currently under investigation – insufficient evidence to bring anyone to justice at this time. The link to local crime figures online [www.police.uk](http://www.police.uk) Lancashire Constabulary > Kellet and Borwick. Your local neighbourhood policing team may be contacted by telephone on **101** or E-mail [morecambept@lancashire.pnn.police.uk](mailto:morecambept@lancashire.pnn.police.uk) PC 3573 Rob Barnsley Community Beat Manager. If you would like to receive local & relevant information regarding police issues you can register online at <http://www.lancashire.police.uk/intheknow>

## 5. Finance

- a) Internal audit completed by Michael Cornall. CHEQUE £25.00 Carnforth Bookshop for book vouchers agreed by Cllrs.
- b) CHEQUE £45.00 Carnforth Bookshop for national book vouchers for Hopewell Cup competition agreed by Cllrs.

## 6.Planning

- a) 16/00995/FUL Erection of an agricultural building over existing manure store for Mr R.Cornall, Lane House Farm, Kirkby Lonsdale Road, Arkholme. **Application permitted.**

- b) 16/01271/OUT Outline application for the erection of 12 dwellings and associated access for Mr.T.Jenkinson, land to the South West of Thorneycroft, Kirkby Lonsdale Road, Arkholme.  
**Awaiting decision.**
- c) 16/01185/CU Change of use of agricultural land to domestic garden for Mr & Mrs Martin and Susan Ellam, Goss Park, Main Street, Arkholme, LA6 1AU **Awaiting decision.**
- d) 16/00963/FUL Erection of a detached summerhouse at the rear for Mr.T.Manton, Brunt Hill, Main Street, Arkholme, LA6 1AX **Awaiting decision.**
- e) 16/0121/TCA Crown reduce a single, mature conifer for Mr Trevor Manton, Brunt Hill, Main Street, Arkholme, LA6 1AX **Application permitted.**
- f) 16/0131/TCA Works to trees in Conservation Area, removal of various trees for Mr Peter Jarvis, 11 Herb Gardens, Arkholme, LA6 1RA **Awaiting decision.**
- g) 16/0132/TCA Fell 2 conifers at the side of the drive and fell 2 conifers at the front of the property for Mr Douglas Mann, Pelandvale, Main Street, LA6 1AU **Awaiting decision.**
- h) 16/0143/TCA Fell 1x conifer for Mr Peter Thomas Williamson, Denny Bank, Main Street, Arkholme, LA6 1AX **Awaiting decision**
- i) 16/01091/VLA Variation of legal agreement attached to planning permission 14/00895/FUL to amend the provisions relating to the management and ownership of the affordable housing units for Mr Martyn Nicholson, The Sheiling, Kirkby Lonsdale Road, Arkholme, LA6 1BA **Awaiting decision.**

Planning applications available for public viewing at <http://planapps.lancaster.gov.uk/publicaccess/>

## 7. LALC

- a ) Future meeting dates: 5<sup>th</sup> December at Fraser Hall, Cowan Bridge (Cllr Howarth to apologise-clashes with PC meeting), 30<sup>th</sup> January, 27<sup>th</sup> March - venues to be confirmed.
- b ) Council Tax Referendum template available
- c) Correspondence from Department for Communities and Local Government regarding neighbourhood planning Bill.

**8.Lancaster City Council** Parish Council's minutes and Councillor's details available at <https://committeeadmin.lancaster.gov.uk/mgParishCouncilDetails.aspx?ID=395&LS=3>

a) Lancaster District Local Development Plan – Infrastructure Delivery. Clerk to forward Cllrs comments and list of 15 projects that may be considered for future proposal.

**9.Lancashire County Council** October Consumer Alerts displayed on noticeboard

10. Risk Assessment review to be discussed at next meeting.

11. LVRHA new homes for Lune Valley official handover of properties at The Sheiling 18<sup>th</sup> November invitation to Cllrs to be involved by Nick Egdell, Director. No Cllrs available, Clerk to inform Mr Egdell.

12. House of Commons correspondence regarding alterations proposed by the Boundary Commission. Clerk to reply with comments in support of retaining the established boundary.

13. Parish Bus Seminar/Workshop to be confirmed – Mr Charles Waddington agreed to attend if available, Cllrs agreed.

14. Clerks & Councils Direct November issue 108

15. Business introduced by Cllrs

Date of next meeting **Monday 5<sup>th</sup> December 2016 at 7.30pm** in Arkholme Village Hall