

*Contact:* Jon Stark  
*Telephone:* (01524) 582132  
*Fax:* (01524) 582161  
*Minicom:* (01524) 582175  
*E-mail:* JStark@lancaster.gov.uk  
*Our reference:* CE/JS/UB38  
*Your reference:*

**CHIEF EXECUTIVE**

Councillor Ian Barker,  
Leader of Cabinet.

Town Hall  
Dalton Square  
Lancaster  
LA1 1PJ

Councillor Alex Stone  
Cabinet Member with Special  
Responsibility for Property

DX 63531

28<sup>th</sup> June 2006

Dear Councillor,

**URGENT BUSINESS – LEASE OF ACCOMMODATION WITHIN MORECAMBE TOWN HALL  
TO LANCASHIRE COUNTY COUNCIL**

Members are requested to consider the principle of letting accommodation within Morecambe Town Hall to Lancashire County Council, in accordance with the Council's Urgent Business Procedure, details of which are set out within the attached report.

The urgency for this decision is that it is necessary to enact the decision prior to the transfer of the Engineering function to Lancashire County Council on 1<sup>st</sup> July 2006, and it is impracticable to defer the decision until the next appropriate meeting of Cabinet.

The recommendation is to agree to the principle of letting accommodation within Morecambe Town Hall to the County Council and that the details of terms and conditions be delegated to the Head of Property Services as set out in the Constitution.

The approval of the Chief Executive in consultation with the Chairman of the Overview and Scrutiny Committee has been sought to this action in accordance with Overview and Scrutiny Committee Procedure Rule 17(a). Please note that this is subject to your agreement to the proposal.

I would be grateful if you could complete the attached slip, signifying whether you are in agreement with the recommendation or not, and return it to the Town Hall as soon as possible. In the meantime, could you please telephone Jon Stark on 582132, or e-mail JStark@lancaster.gov.uk, with your decision.

Yours sincerely,

**CHIEF EXECUTIVE  
Enc.**

*Mark Cullinan – Chief Executive*

**URGENT BUSINESS – LEASE OF ACCOMMODATION WITHIN MORECAMBE TOWN HALL  
TO LANCASHIRE COUNTY COUNCIL**

Councillor Consultation

\*I am/~~am not~~ (**\*please delete as appropriate**) in agreement with the recommendation to agree to the principle of letting accommodation within Morecambe Town Hall to the County Council and that the details of terms and conditions be delegated to the Head of Property Services as set out in the Constitution.

Signed: Alex Stone

Name: Councillor Alex Stone

Position Held: Cabinet Member with Special Responsibility for Property

Dated: 30/06/2006

Chief Executive Decision

\*I agree/~~do not agree~~ (**\*please delete as appropriate**) to exercise my delegated authority and approve the principle of letting accommodation within Morecambe Town Hall to the County Council and that the details of terms and conditions be delegated to the Head of Property Services as set out in the Constitution.

Signed: Mark Cullinan

Chief Executive

Dated: 06/07/2006

Please return to: Jon Stark,  
Democratic Services,  
Town Hall,  
Dalton Square,  
LANCASTER. LA1 1PJ

Ref: UB38