

PERSONNEL COMMITTEE

OFFICER EMPLOYMENT PROCEDURE RULES 3rd February 2015

Report of the Monitoring Officer

PURPOSE OF REPORT

To enable the Committee to consider a report on constitutional matters to be presented to Council in March.

This report is public

RECOMMENDATIONS

(1) That the report be noted. Any comments or recommendations made by the Committee will be included in the report to Council.

1.0 Introduction

1.1 The Monitoring Officer is responsible for keeping the Council's Constitution under review, and, as part of this exercise, has noted that the Officer Employment Procedure Rules in Part 4 Section 6 of the Constitution are in need of revision to ensure that they comply with statutory requirements and meet the needs of the Council.

1.2 Accordingly, the Monitoring Officer has prepared amended Rules, for consideration by Council for inclusion in the Constitution for the next municipal year. This report gives the Committee an opportunity to note the recommended revised Rules and consequent amendment to the Terms of Reference of this Committee, and to make any comments prior to consideration by Council.

2.0 Proposal Details

2.1 The draft report to Council and revised Officer Employment Procedure Rules are appended to this report.

3.0 Details of Consultation

3.1 This report is presented to the Committee by way of consultation.

CONCLUSION OF IMPACT ASSESSMENT

(including Health & Safety, Equality & Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

None directly arising from this report.

LEGAL IMPLICATIONS

None directly arising from this report.

FINANCIAL IMPLICATIONS

None directly arising from this report.

OTHER RESOURCE IMPLICATIONS

Human Resources:

As set out in the draft report to Council

Information Services:

None

Property:

None

Open Spaces:

None

SECTION 151 OFFICER'S COMMENTS

As set out in the draft report to Council.

MONITORING OFFICER'S COMMENTS

As set out in the draft report to Council.

BACKGROUND PAPERS

None

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