



Date: 29 November 2013
Your reference :
Our reference : LAS/JG/LT
Ask for : Julie Grundy

Member Services
Governance Directorate
Town Hall
Lancaster Road
Preston PR1 2RL

www.preston.gov.uk
tel. 01772 906112
fax. 01772 906126
j.grundy@preston.gov.uk

**To: Members and Officers of
The Shared Revenue and Benefits Service Joint Committee**

**Councillors Rawlinson (Chair), Rankin (Vice-Chair), Councillor Blamire and
Councillor Bryning**

Dear Sir/Madam

**Shared Revenue and Benefits Service Joint Committee - 10 December
2013 at Lancaster City Council Offices**

You are requested to attend a meeting of the Shared Revenue and Benefits Service Joint Committee to be held on **Tuesday, 10th December, 2013 at 4.30 pm in Room C, Lancaster City Council Offices, Town hall, Dalton Square, Lancaster, LA1 1PJ.**

The Agenda for the meeting is set out overleaf.

Yours faithfully

Angela Harrison

Governance Director

Shared Revenue and Benefits Service Joint Committee
Tuesday, 10 December 2013

AGENDA

PART A (OPEN TO PRESS AND PUBLIC)

1. **Minutes** (Pages 1 - 4)

To confirm the minutes of a meeting of this Joint Committee held on 30 May 2013.

2. **Declarations of Interest**

Members of the Joint Committee are reminded of their responsibility to declare any personal interest in respect of any matters contained in this agenda, in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Model Code of Conduct. If the personal interest is a prejudicial interest, then the individual members should not participate in a discussion on the matter and must withdraw from the room and must not seek to improperly influence a decision in the matter.

3. **Date of Next Meeting**

To be discussed.

4. **Exclusion of the Press and Public**

To consider passing the following resolution:

"That the public be excluded from this meeting during consideration of the following item(s) of business on the grounds that there is likely to be a disclosure of exempt information which is described in the paragraph(s) of Schedule 12A to the Local Government Act 1972 which is specified against the heading(s) to each item, and that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing it."

PART B (PRIVATE AND CONFIDENTIAL)

5. **Shared Service Budget 2014/15 - Revenues and Benefits (Paragraph 3)**

Report to follow.