

# **BUDGET AND PERFORMANCE PANEL**

## **Work Programme Report**

**23 October 2012**

### **Report of Head of Governance**

#### **PURPOSE OF REPORT**

To update members regarding the panel's work programme.

**This report is public**

#### **RECOMMENDATIONS**

- (1) That members note the items to be carried forward for consideration at future meetings, as detailed in Appendix A to the report.**
- (2) That members consider whether they would like to include any further items in the work programme.**

#### **1.0 Introduction**

- 1.1 This report provides members with recommendations for inclusion in the panel's work programme and advises of possible upcoming items for consideration and work in progress.
- 1.2 The Budget and Performance Panel is responsible for setting its own annual work programme within the terms of reference, as set out in Part 3, Section 13 of the Constitution.

#### **2.0 Report**

##### **2.1 Additional Meeting of the Budget and Performance Panel**

At its meeting on 25 September 2012, the panel agreed that consideration of the work programme be deferred to an additional meeting of the panel prior to the next scheduled meeting on 23 October 2012. This additional meeting was subsequently scheduled for 15 October 2012. The panel also requested that the Quarter 1 Corporate Performance Monitoring Report (including reducing sickness absence) be reported to the additional meeting.

Any further requests submitted at the meeting on 15 October 2012 will be added to the work programme.

##### **2.2 Upcoming Items**

- Details of upcoming items are detailed in Appendix A to the report.

### 2.3 Briefing Notes

Appendix A contains information regarding briefing notes requested by the panel at previous meetings.

Should the panel wish to consider an issue contained within a briefing note, a report can be requested for inclusion on the agenda of a future meeting of the panel.

<b>SECTION 151 OFFICER'S COMMENTS</b>	
The Section 151 Officer has been consulted and has no further comments to add.	
<b>MONITORING OFFICER'S COMMENTS</b>	
The Monitoring Officer has been consulted and has no further comments.	
<b>BACKGROUND PAPERS</b>	<b>Contact Officer:</b> Tom Silvani <b>Telephone:</b> 01524 582132 <b>E-mail:</b> <a href="mailto:tsilvani@lancaster.gov.uk">tsilvani@lancaster.gov.uk</a>
None.	