

## PERFORMANCE REVIEW TEAM MEETING - Q3 2009/10

SERVICE AREA: CORPORATE

DATE: 12 February 2010

PRESENT: Cllr Stuart Langhorn; Roger Muckle ; Richard Tulej

NO	AGREED ACTIONS QUARTER 3	RESPONSIBILITY	PROGRESS
	<b>PERFORMANCE MONITORING</b>		
1	Review the Council's <b>Sickness Management Absence</b> Policy and Procedure ( both long & short term absences) and reconsider the previous growth bid in respect of extending the occupational health provision with a view to mitigating long term sickness absence	Chief Exec /Head of Legal & HR	
2	Request briefing from LDLSP ESO Thematic Group Chairman on difficulties being experienced that prevents the drafting of the <b>Employment and Skills Plan and associated action plans</b>	Leader	
3	Following implementation of the senior management restructuring consideration to be given to the capacity required for the review of service efficiency and improvements to enable a programme/process to be created that in turn	Corporate Director ( Finance & Performance)	

	will enable <b>vm</b> to be evidenced and NI 179 ongoing efficiencies to be recorded and reported.		
4	Number of <b>affordable homes</b> ( NI 155) – Need to move forward with partners in LDLSP as part of the “Big Ticket” agenda	Corporate Director (Community Services)	
5	<b>Equality Framework</b> Following the implementation of the senior management restructuring identify requirements to ensure that there is the capacity and provision for developing the Council’s approach to equality, diversity, and community cohesion	Corporate Director (Regeneration)	
	<b>FINANCIAL MONITORING</b>		
6	Financial Variance Analysis  <b>Winning Back the West End Property A/c</b>  Report back on the latest position regarding the outstanding HCA claims pending payment	Corporate Director (Community Services)	
7	<b>Debt Management</b>  Report back to appropriate Portfolio Holder on each service with debt over half a year old. What actions in place to either collect debt or write it off.	Relevant Service Heads	