

# COUNCIL BUSINESS COMMITTEE

## Urgent Business Report 12 November 2009

### Report of Head of Democratic Services

PURPOSE OF REPORT			
To advise Members of actions taken by the Chief Executive, in consultation with Chairman of Council Business Committee.			
Key Decision	<input type="checkbox"/>	Non-Key Decision	<input type="checkbox"/>
Referral from Officers			<input checked="" type="checkbox"/>
This report is public			

#### 1.0 RECOMMENDATION

That the actions taken by the Chief Executive, in consultation with the Chairman of Council Business Committee in accordance with the Scheme of Delegation, in respect of the following, be noted:-

#### Amendment to Overview and Scrutiny Substitute Member

- (1) That Councillor Sylvia Rogerson be appointed as a substitute Member of the Council's Overview and Scrutiny Committee in place of Councillor Peter Williamson with immediate effect for the remainder of the Municipal Year.

#### 2.0 Background

Rule 3 of the Overview and Scrutiny Committee Rules provides that each Group may appoint up to a maximum of two named substitutes for each Overview and Scrutiny meeting (excluding Task Groups) for the Municipal Year. Casual substitutions will not be allowed. Rule 5 of the Council Procedure Rules specifically excludes Overview and Scrutiny from the general provision for Groups to make permanent changes to their appointed substitutes by notifying Democratic Services in writing.

In the past, when Groups had wished to change their Overview and Scrutiny substitutes during the course of the Municipal Year, such changes had been approved by the Council Business Committee.

Other commitments meant that Councillor Peter Williamson was no longer able to attend meetings on Wednesday evenings and as such was unable to be present at the meeting of the Overview and Scrutiny Committee which was held on Wednesday, 7 October 2009 as a substitute for Councillor Susan Bray. The other named substitute was also unable to attend

on that occasion. The Group therefore wished to change one of its appointed substitutes, replacing Councillor Peter Williamson with Councillor Sylvia Rogerson.

The urgency for this decision was that the meeting took place on Wednesday, 7 October 2009, and therefore it was impracticable to defer to the next scheduled meeting of the Council Business Committee on 12 November 2009.

### **3.0 Conclusion**

Approval was given to the above action, which is reported to this meeting in accordance with the City Council's Constitution.

<b>RELATIONSHIP TO POLICY FRAMEWORK</b> Not applicable.	
<b>CONCLUSION OF IMPACT ASSESSMENT (including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)</b> Comments were contained in the original reports.	
<b>FINANCIAL IMPLICATIONS</b> Comments were contained in the original reports.	
<b>SECTION 151 OFFICER'S COMMENTS</b> Comments were contained in the original reports.	
<b>LEGAL IMPLICATIONS</b> Comments were contained in the original reports.	
<b>MONITORING OFFICER'S COMMENTS</b> Comments were contained in the original reports.	
<b>BACKGROUND PAPERS</b>  Letter to the Leader of Council Business Committee.	<b>Contact Officer:</b> Tom Silvani <b>Telephone:</b> 01524 582132 <b>E-mail:</b> tsilvani@lancaster.gov.uk <b>Ref:</b>