

Council

Appointments to Outside Bodies, Partnerships and Boards 18th May 2009

Report of Chief Executive

PURPOSE OF REPORT

To consider those Outside Bodies, Partnerships and Boards on which appointments are required, in particular to consider any new appointments as a result of the change made to the Council's protocol for making such appointments.

This report is public.

RECOMMENDATIONS

- (1) That Council confirms the basis on which appointments to outside bodies are made by virtue of a Councillor's position as set out in Appendix A.
- (2) That Council confirms the appointments made on the basis of PR until May 2011 as set out in Appendix B, with only new appointments being made in accordance with the revised policy until that time.
- (3) That Council confirms the appointments made in line with the revised policy as set out in Appendix C.
- (4) That Council considers the options set out in paragraph (4) and makes an appointment to the North Lancashire Local Action Group Executive Group
- (5) That Council notes the discontinuation of the following appointments:
 - Carnforth Area Regeneration Partnership
 - Governing Body – Lancaster Adult College
 - Governing Body – Lancaster & Morecambe College Corporation
 - Groundwork Trust
 - Poulton Neighbourhood Management Committee
 - Lancaster Regeneration Partnership

1.0 Introduction

- 1.1 In October 2003 it was agreed that Council would determine the basis on which all appointments to outside bodies and partnerships are made. Unless otherwise requested by the outside body concerned, appointments are made to the date of the next City Council elections, subject to confirmation at each Annual Council meeting.
- 1.2 In May 2008, the list of appointments approved in May 2007 was confirmed and a small number of new appointments and deletions have since been approved.

- 1.3 Members will recall that these appointments were made on the basis of a protocol which determined that a number of appointments be made by virtue of a Councillor's position (such as Cabinet Member or Ward Councillor) and the remaining appointments be made on the basis of PR calculated individually on each body.
- 1.4 In November 2008, however Council agreed to amend this protocol so that appointments continue to be made by virtue of a Councillor's position where appropriate but the remaining appointments be subject to nomination with Council voting on all appointments. Council Minute 67 refers as follows:

'That for future appointments to outside bodies, Council determine whether the appointment should be made by virtue of a Councillor's position (such as Cabinet Member or Ward Councillor) and for the remaining appointments nominations be invited from any Councillor without restriction, to be voted upon by full Council.'

2.0 Proposals

2.1 Appointments by virtue of position

- 2.1.1 Set out at Appendix A are those appointments which are currently made by virtue of a Councillor's position, either as Ward Councillor, Cabinet Member or other Committee Member.
- 2.1.2 Council is requested to confirm or amend this list.
- 2.1.3 Where necessary, Cabinet or other Committee representatives will be referred to the appropriate member body for appointment. Ward Councillor appointments are made automatically, except where a lesser number of representatives is required than there are seats. In this instance these appointments have been included in Appendix B as appointments currently made on the basis of PR.

2.2 Appointments on the basis of PR

- 2.2.1 Set out at Appendix B are those appointments currently made on the basis of PR.
- 2.2.2 Council is requested to consider whether these appointments as made in May 2007 (or subsequently prior to November 2008) should continue to the end of the 4 year term or whether new nominations should be sought at this stage.

2.3 Appointments made by nomination

- 2.3.1 Set out at Appendix C are those appointments made by Council since November 2008.
- 2.3.2 Council is requested to confirm these appointments.

3.0 Options and Options Analysis (including risk assessment)

3.1 Appointments by virtue of position

- 3.1.1 Option 1 – to confirm the list of appointments which are currently made by virtue of a Councillor's position, either as Ward Councillor, Cabinet Member or other Committee Member as set out in Appendix A.
- 3.1.2 Option 2 – to make amendments to the list in Appendix A as required.

3.2 Appointments on the basis of PR

3.2.1 Option 1 – to confirm the appointments set out at Appendix B made on the basis of PR until May 2011.

3.2.2 Option 2 – to review the appointments set out at Appendix B in line with the Council's revised policy on making such appointments and invite nominations for each appointment.

3.2.3 Should Council wish to pursue option 2, each individual nomination will be voted on at the meeting. Alternatively Council may wish to consider delegating the individual appointments to the Council Business Committee and/or inviting nominations outside the meeting and delegating to the Head of Democratic Services any appointments where there is a single nomination in order to avoid a lengthy voting process at every Annual Council Meeting.

3.3 Appointments made by nomination

3.3.1 Option 1 – to confirm the appointments set out in Appendix C made by Council since November 2008 in accordance with the revised policy to May 2011.

3.3.2 Option 2 – to request new nominations for each appointment on an annual basis.

4.0 **New Appointments**

4.1 At a recent meeting of the North Lancashire Local Action Group of the Lancashire Economic Partnership it was agreed to form an Executive Group to act as the decision-making body for all projects, initiate project development ideas and report to the Local Action Group on progress of the Rural Development Programme for England and individual projects.

4.2 Lancaster City Council has been invited to nominate an Elected Member and a designated deputy to join the North Lancaster Executive Group. It is expected to meet on a quarterly basis.

4.3 Under the new protocol, the options available to the Council are:

4.3.1 Option 1 – to agree that the appointment should be made on the basis of a Councillor's role, eg. as Cabinet Member. In this case the appointment will be referred to the appropriate body.

4.3.2 Option 2 – to invite nominations on which this meeting will vote.

4.3.3 Option 3 – to decline the invitation.

4.4 The Council is currently represented on the Lancashire Economic Partnership by the relevant Cabinet Member.

5.0 **Discontinued Appointments**

5.1 Members should note that the following organisations have either ceased to exist or have advised that they no longer require Council representation since the last report to Council:

- Carnforth Area Regeneration Partnership (final meeting December 2008)

- Governing Body – Lancaster Adult College (notified Council appointment no longer required)
- Governing Body – Lancaster & Morecambe College Corporation (notified Council appointment no longer required)
- Groundwork Trust (Council ceased funding March 2009)
- Poulton Neighbourhood Management Committee (ceased March 2009)
- Lancaster Regeneration Partnership (final meeting April 2009)

6.0 Conclusion

- 6.1 Annual Council has previously agreed the basis of all appointments to Outside Bodies, Partnerships and Boards using a combination of proportional representation and in line with a Member's role such as Ward Councillor, Cabinet Member, etc.
- 6.2 These appointments are made following the City Council elections for a 4 year period subject to confirmation at each Annual Council Meeting.
- 6.3 This policy has now been amended to invite nominations from any Member to be appointed to an outside body where there is no obvious correlation with a Member's role on Council.
- 6.4 In carrying out the annual confirmation of these appointments Council is requested to consider whether it wishes to make any changes to meet the requirements of the revised policy in advance of the expiry of the 4 year term previously agreed.

<p>CONCLUSION OF IMPACT ASSESSMENT (including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)</p>
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<p>There are no direct implications as a result of this report.</p>

<p>FINANCIAL IMPLICATIONS</p>

<p>Members of Outside Bodies are entitled to travel expenses. Costs resulting from these appointments are met from democratic representation budgets (£7,200 in 2009/10) and changes to the method of appointment will not affect costs.</p>
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<p>SECTION 151 OFFICER'S COMMENTS</p>
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<p>The S151 Officer has been consulted and has no comments to add.</p>
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<p>LEGAL IMPLICATIONS</p>

<p>Rules on political balance are set out in the Local Government (Committees & Political Groups) Regulations 1990 and S15 of the Local Government & Housing Act 1989. The duty on Local Authorities to apply these rules is set out in Schedule 1 of the Local Government & Housing Act 1989 and there is no requirement for PR to be applied in the case of appointments to outside bodies. A small number of decision making Partnerships and Boards on which the Council membership is a majority are however covered by the PR regulations and these are highlighted in the report.</p>
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MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted and has no further comments.

BACKGROUND PAPERS

None

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**SCHEDULE OF APPOINTMENTS TO OUTSIDE BODIES,
PARTNERSHIPS AND BOARDS**

APPOINTMENTS MADE BY VIRTUE OF ROLE/POSITION

1. APPOINTMENTS MADE BY CABINET (one appointment unless otherwise stated)

Arnside and Silverdale AONB Unit (Forum, Countryside Management Service and Limestone & Heritage Project)

British Resorts Association

Children's Trust Partnership Lancaster District

Cycling Demonstration Town (2)

Forest of Bowland AONB Advisory Committee

Historic Towns Forum (formerly English Historic Towns forum)

Lancashire Economic Partnership

Lancashire Leaders Meeting (Leader)

Lancashire Police Authority – Partnerships Forum

Lancashire Rural Affairs

Lancashire Rural Partnership

Lancaster and District YMCA Management Board

Lancaster Canal Restoration Partnership (formerly Northern Reaches SG)

Lancaster District Community Safety Strategy Group (2 + member of O/S)

Lancaster District Community Safety Strategy Partnership – Executive Member

Lancaster & District Sustainability Partnership (+ O/S Member)

Lancaster & District Vision Board (+ O/S Member)

Lancaster University Public Arts Strategy Group

LGA Coastal Issues Special Interest Group

LGA Executive (Leader)

LGA Rural Commission (+ one Member appointed by Group on rotation)

LGA Tourism Forum

LSP Children and Young People Thematic Group (Cabinet Member appointed to Children's Trust Partnership plus Cabinet reserve)

LSP Economy Thematic Group (Cabinet Member plus Cabinet reserve)

LSP Education Skills and Opportunities Thematic Group (Cabinet Member plus Cabinet reserve)

LSP Environment Thematic Group (Cabinet Member plus Cabinet reserve)

LSP Health and Wellbeing Thematic Group (Cabinet Member plus Cabinet reserve)

LSP Management Group (Cabinet Member plus Cabinet reserve)

LSP Partnership Board (Cabinet Member plus Cabinet reserve)

LSP Safety Thematic Group (Cabinet Member appointed as Executive Member to Community Safety Partnership plus Cabinet reserve)

LSP Valuing People Thematic Group (Cabinet Member plus Cabinet reserve)

Morecambe Bay Partnership

Morecambe Bay Tobacco Control Alliance

Museums Advisory Panel (+ member of O/S)

North and West Lancashire Priority 1 Action Plan Partnership Board

North West Rural Affairs Forum

Regional Leaders' Forum (formerly North West Regional Assembly) (Leader)

Storey Centre for Creative Industries

Waste Management Strategy Steering Group

Winning Back the West End Steering Group

2. APPOINTMENTS MADE BY OVERVIEW & SCRUTINY (one appointment unless otherwise stated)

Homelessness Forum
 Lancaster & District Vision Board (+ Cabinet Member)
 Lancaster and Morecambe Fairtrade District Steering Group
 Lancaster District Sustainability Partnership (+Cabinet Member)
 Museums Advisory Panel (+Cabinet Member)

3. APPOINTMENTS MADE BY OTHER BODIES

Organisation	Basis of appointment
Crook O'Lune Advisory Committee	1 representative of the Planning Committee (and 1 representative of each of the Halton and Lower Lune Valley Wards – see Appendix C)
LGA Rural Commission	One Member on rotation (Independent Group appointed for 2008/09, Labour Group to appoint for 2009/10) (+ 1 Cabinet Member)
North West Local Authority Employers' Organisation	Chair of Personnel Committee (Vice Chair of Personnel Committee as substitute)

4. APPOINTMENTS HELD BY WARD COUNCILLORS

Organisation	Ward (All Ward Councillors)
Alfa Aesar (formerly Avocado Chemicals Liaison Group)	Heysham South and Overton
Friendship Centre Management Committee	Dukes
Marsh Community Centre Management Committee	Castle
West End Partnership Management Committee (<i>subject to decision by Cabinet in June on future participation by the Council</i>)	Heysham North and Harbour

**SCHEDULE OF APPOINTMENTS TO OUTSIDE BODIES,
PARTNERSHIPS AND BOARDS**

APPOINTMENTS MADE ON PR

(The number in brackets denotes the number of representatives on each organisation).

50 Forward Link Age Board (1)
Adult Social Care and Health Overview and Scrutiny Committee (1)
Board of Trustees of Skerton Charities (4)
Board of Trustees of the Lancaster Charity (6)
Budge Bikes of Lancaster Steering Committee (1)
Carnforth Station and Railway Trust Company Limited (1)
Citizens Advice Bureau, Lancaster (3)
Citizens Advice Bureau, Morecambe and Heysham (3)
Court of the University of Central Lancashire (1)
Court of the University of Lancaster (5)
District Youth and Community Service Advisory Committee (2)
Dukes Playhouse Board of Directors (4)
Folly Board of Trustees (1)
George Fox School Educational Charity (1)
Heysham Nuclear Power Station Local Community Liaison Council (9)
Heysham Youth and Community Centre Management Committee (1)
Lancashire Valuation Tribunal (4)
Lancaster and District Multi-Agency Forum on Domestic Violence (1)
Lancaster and Skipton Rail User Group (1)
Lancaster District CVS (1)
Lancaster Police and Community Forum (5)
Lancaster Ripley Church of England Education Trust (2)
Lancaster University Council (1)
Leeds-Morecambe and Settle-Carlisle Railway Development (1)
LGA Urban Commission (2)
Lune Park Children's Centre (1)
Lune Valley Transport Enterprise (2)
North West Home Safety Council (2)
Older People's Partnership Board (2)
Preston and Western Lancashire Racial Equality Council (1)
Rainbow Centre (formerly Age Concern, Morecambe and Heysham) (2)
Relate Lancashire – Lancaster District (1)
Reserve Forces and Cadets Association for the N. West of England and the Isle of Man (1)
West Coast Rail 250 (1)
Williamson Park Limited Board of Directors (5)

APPOINTMENTS FROM SPECIFIED WARDS ON PR

Heysham Mossgate (Community Facilities) Company Limited	1 representative from the Heysham South Ward
Crook O'Lune Advisory Committee	1 representative of each of the Halton and Lower Lune Valley Wards (+ 1 from Planning Committee)

**SCHEDULE OF APPOINTMENTS TO OUTSIDE BODIES,
PARTNERSHIPS AND BOARDS**

**APPOINTMENTS MADE BY NOMINATION TO COUNCIL – (one appointment unless
otherwise stated)**

Organisation	Appointed Member
Barton Road Youth and Community Centre (nominations form relevant Wards only)	Councillor John Gilbert
Lancaster International Twinning Society	Councillor Sheila Denwood
North Lancashire Health and Wellbeing Group	Councillor Tina Clifford