

**BUDGET & PERFORMANCE PANEL 16 SEPTEMBER 2008**

**CONSIDERATION OF 2007/08 BUDGET VARIANCES**

**SERVICE: CITY COUNCIL (DIRECT) SERVICES**

BUDGET/SERVICE AREA	£ (FAVOURABLE)/ ADVERSE	KEY REASONS/CIRCUMSTANCES	LESSONS & ACTIONS ARISEN
<b>GROUNDS MAINTENANCE</b>	<b>(70,300)</b>	<ul style="list-style-type: none"> <li>• <b>EMPLOYEES – POOR RESPONSE TO RECRUITMENT DRIVE RESULTED IN TWO VACANT POSTS FOR PERIOD OF FOUR MONTHS</b></li> <li>• <b>TRANSPORT - INCREASED PERFORMANCE HAS LED TO EFFICIENCY SAVINGS IN R&amp;M</b></li> <li>• <b>EQUIPMENT &amp; TOOLS - INCREASED PERFORMANCE HAS LED TO EFFICIENCY SAVINGS IN R&amp;M OF MOWERS</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>DISCUSSIONS WITH HR TO IMPROVE FUTURE RECRUITMENT DRIVES</b></li> <li>• <b>SAVINGS MADE RE: R&amp;M TO BE BUILT INTO FORTHCOMING BUDGET EXERCISE</b></li> <li>• <b>SAVINGS MADE RE: R&amp;M TO BE BUILT INTO FORTHCOMING BUDGET EXERCISE</b></li> </ul>

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<b>PLAYGROUNDS</b>	<b>(9,000)</b>	<ul style="list-style-type: none"><li>• <b>PLAYGROUND IMPROVEMENTS – ADVERSE WEATHER CONDITIONS RESULTED IN REVENUE PROGRAMME NOT BEING COMPLETED</b></li><li>• <b>FEES &amp; CHARGES – £2.5K EXTERNAL CONTRIBUTION RECEIVED</b></li></ul>	<ul style="list-style-type: none"><li>• <b>PROGRAMME RE-SCHEDULED IN LINE WITH CURRENT YEARS BUDGET</b></li><li>• <b>CONTRIBUTION RECEIVED UNDER £5K AND THEREFORE UNDER THRESHOLD OF PRT PROCESS, BUDGETS WILL BE UPDATED IMMEDIATELY UPON RECEIPT OF ANY FUTURE CONTRIBUTIONS</b></li></ul>

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<b>PUBLIC CONVENIENCES</b>	<b>(35,800)</b>	<ul style="list-style-type: none"><li>• <b>MARKETGATE RECHARGE – AMOUNTS ACCRUED WERE ESTIMATED OVER A NUMBER OF YEARS DUE TO LACK OF CLAIMING AND CHANGE OF MANAGEMENT COMPANY. ACTUAL AMOUNT OF INVOICE RECEIVED DURING CLOSURE OF ACCOUNTS PROCESS SUBSTANTIALLY LOWER THAN ALLOWED FOR.</b></li></ul>	<ul style="list-style-type: none"><li>• <b>CLOSER CONTACT WITH NEW MANAGEMENT COMPANY RESULTING IN TIMELIER INFORMATION RECEIVED. BUDGETS WILL BE UPDATED ACCORDINGLY AS PART OF FORTHCOMING BUDGET EXERCISE.</b></li></ul>

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<b>STREET CLEANING</b>	<b>(10,800)</b>	<ul style="list-style-type: none"><li>• <b>FEES &amp; CHARGES – IMPROVED PROMOTION OF ABILITY TO PROVIDE EXTERNAL SERVICES I.E. CLEANSING &amp; GRAFFITI REMOVAL</b></li><li>• <b>EQUIPMENT &amp; TOOLS – RENEWAL OF 5 YEAR CONTRACT FOR SUPPLY AND REPAIR OF LITTER BINS LOWER THAN BUDGETED FOR</b></li></ul>	<ul style="list-style-type: none"><li>• <b>IN LINE WITH SERVICE BUSINESS PLANS</b></li><li>• <b>FUTURE SAVINGS WILL BE BUILT INTO FORTHCOMING BUDGET EXERCISE</b></li></ul>

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<b>AMENITY LIGHTING</b>	<b>(5,500)</b>	<ul style="list-style-type: none"><li>• <b>CONTRACTUAL DELAYS TO SCHEMES IDENTIFIED.</b></li><li>• <b>BUDGET USED FOR REACTIVE MAINTENANCE AND ENERGY SUPPLIES ONLY</b></li></ul>	<ul style="list-style-type: none"><li>• <b>DEVELOP PROGRAM OF PLANNED MAINTENANCE, IMPROVEMENT AND RENEWAL</b></li></ul>

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<b>ENVIRONMENTAL ENFORCEMENT</b>	<b>(6,800)</b>	<ul style="list-style-type: none"><li>• <b>TIMING OF THE SCHOOLS COMPETITION MEANT THERE WAS A NEED FOR A £4,700 CARRY FORWARD REQUEST (GRANTED)</b></li></ul>	<ul style="list-style-type: none"><li>• <b>SEE PREVIOUS COLUMN</b></li></ul>

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HIGHWAYS PARTNERSHIP	<b>(81,400)</b>	<ul style="list-style-type: none"> <li>• LCES REDUCED RENTAL FOR VEHICLES USED BY DAILY RESPONSE TEAMS</li> <li>• REDUCTION IN CENTRAL TRANSPORT COSTS DUE TO REDUCTIONS IN REPAIR AND MAINTENANCE COSTS AND DELAYS IN VEHICLE REPACEMENT</li> <li>• HIGHWAYS OPERATES AS A TRUE TRADING ACCOUNT AND RELIES ON ORDERS BEING RECEIVED FROM CLIENTS BOTH INTERNAL AND EXTERNAL. THERE ARE NO GUARANTEED LEVELS OF WORK. THEREFORE A PESSIMISTIC VIEW IS TAKEN WHEN PREPARING THE BUDGET</li> </ul>	<ul style="list-style-type: none"> <li>• REFLECT REVISED RENTALS IN REVISED AND FUTURE BUDGETS</li> <li>• REFLECT POSITION IN REVISED AND FUTURE BUDGETS</li> <li>• TAKE A MORE OPTIMISTIC VIEW OF THE TRADING POSITION</li> </ul>

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<b>VEHICLE MAINTENANCE</b>	<b>(21,000)</b>	<ul style="list-style-type: none"><li>• <b>UNDERSPEND ON R&amp;M OF BUILDINGS. ORDER PLACED FOR ROOF REPAIRS BUT WORK NOT CARRIED OUT BEFORE YEAR END. REQUEST SUBMITTED FOR CARRY FORWARD DENIED</b></li><li>• <b>REDUCTION IN EXPENDITURE ON SUPPLIES AND SERVICES</b></li></ul>	<ul style="list-style-type: none"><li>• <b>DEVELOP PROGRAM OF PLANNED MAINTENANCE, IMPROVEMENT AND RENEWAL</b></li><li>• <b>REFLECT POSITION IN REVISED AND FUTURE BUDGETS</b></li></ul>



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<p><b>RECYCLING – BRING SITES &amp; OLD KERBSIDE</b></p>	<p align="center"><b>(9,300)</b></p>	<ul style="list-style-type: none"> <li>• <b>UNDERSPEND ON R&amp;M OF SITES, REPLACEMENT OF EQUIPMENT AND EDUCATION</b></li>   <li>• <b>IMPACT INTRODUCTION OF FURTHER PHASE OF THREE STREAM WASTE RESULTING IN SWITCH OF COSTS FROM HERE TO THREE STREAM WASTE GREATER THAN EXPECTED</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>CARRY OUT REVIEW OF RECYCLING SITES</b></li>   <li>• <b>DEVELOP PROGRAM OF PLANNED MAINTENANCE, IMPROVEMENT AND RENEWAL</b></li>   <li>• <b>REFLECT POSITION IN REVISED AND FUTURE BUDGETS</b></li> </ul>

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REFUSE COLLECTION	<b>(58,300)</b>	<ul style="list-style-type: none"> <li>• <b>UNDERSPEND ON EMPLOYEE COSTS £13,000. TOTAL EMPLOYEE BUDGET FOR REFUSE £2.21M. UNDERSPEND REPRESENTS .06 OF A PERCENT.</b></li> <li>• <b>TURNOVER OF STAFF CONTRIBUTING TO UNDERSPEND</b></li> <li>• <b>UNDERSPEND ON TRANSPORT COSTS OF £44,000. UNDERSPEND ARISING MAINLY FROM REPAIR AND MAINTENANCE OF VEHICLES.</b></li> <li>• <b>INTRODUCTION OF TRANSFER STATION AT SALT AYRE RESULTING IN REDUCTION IN DAMAGE TO VEHICLES</b></li> <li>• <b>MAJOR INVESTMENT IN NEW AND ADDITIONAL VEHICLES RESULTING IN FEWER BREAKDOWNS TOGETHER WITH ENFORCEMENT OF PLANNED MAINTENANCE REGIME RESULTING IN REDUCTION IN R&amp;M COSTS</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>NO LESSONS TO BE LEARNED. % UNDERSPEND IN CONTEXT OF BUDGET MINIMAL</b></li>   <li>• <b>REFLECT POSITION IN REVISED AND FUTURE BUDGETS</b></li> </ul>

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<b>THREE STREAM WASTE</b>	<b>(49,300)</b>	<ul style="list-style-type: none"> <li>• <b>OVERSPEND ON EMPLOYEE COSTS £29,000. OVER ALL REFUSE AND RECYCLING BUDGETS UNDERSPEND £13,000.</b></li> <li>• <b>UNDERSPEND ON TRANSPORT COSTS OF £28,000. UNDERSPEND ARISING MAINLY FROM REPAIR AND MAINTENANCE OF VEHICLES</b></li> <li>• <b>OVERSPEND ON CASUAL HIRE £16,000. REASON FAILURE OF RECYCLING BOX SUPPLIER TO SUPPLY BOXES AND LIDS ON TIME FOR PHASE V OFFSET BY COMPENSATION FROM SUPPLIER £21,000</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>NO LESSONS TO BE LEARNED. % UNDERSPEND IN CONTEXT OF BUDGET MINIMAL</b></li> <li>• <b>REFLECT POSITION IN REVISED AND FUTURE BUDGETS</b></li> <li>• <b>ENSURED SUPPLIER DELIVERED ON TIME THIS YEAR</b></li> </ul>

<p><b>THREE STREAM WASTE (CONTINUED)</b></p>		<ul style="list-style-type: none"> <li>• <b>UNDERSPEND ON PRINTING AND STATIONERY £24,000. ORDER ISSUED, SUPPLIER FAILED TO DELIVER BEFORE YEAR END. REQUEST FOR C/F £18,000 ALLOWED</b></li> <li>• <b>PLASTIC SACKS &amp; REPLACEMENT BINS AND BOXES £11,000. ISSUED ON REQUEST. DEMAND LED</b></li> <li>• <b>UNDERSPEND ON PROTECTIVE CLOTHING £9,000. BETTER QUALITY OF CLOTHING ISSUED LEADING TO REDUCED DEMAND FOR REPLACEMENT</b></li> <li>• <b>UNDERSPEND ON SERVICES £6,000. OFFSET BY SAVINGS ON BRING SITES &amp; OLD KERBSIDE. RESULTED FROM INTRODUCTION OF PHASE V</b></li> <li>• <b>REDUCED INCOME FROM SALE OF PAPER £9,000. TONNAGE OF PAPER RECYCLED LESS THAN EXPECTED</b></li> <li>• <b>INCREASE IN INCOME FROM SALE OF CANS, GLASS AND CARDBOARD. £6,000 CONTRACT STARTED IN SEPT 2007. DIFFICULT TO ESTIMATE ACCURATELY</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>BUDGET REDUCED IN 2008/9. BETTER PLANNING OF SPENDING BUDGET</b></li> <li>• <b>REFLECT POSITION IN REVISED AND FUTURE BUDGETS</b></li> <li>• <b>REFLECT POSITION IN REVISED AND FUTURE BUDGETS</b></li> <li>• <b>REFLECT POSITION IN REVISED AND FUTURE BUDGETS</b></li> <li>• <b>REFLECT POSITION IN REVISED AND FUTURE BUDGETS</b></li> <li>• <b>REFLECT POSITION IN REVISED AND FUTURE BUDGETS</b></li> </ul>
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<b>TRADE REFUSE</b>	<b>(15,300)</b>	<ul style="list-style-type: none"><li>• <b>UNDERSPEND ON CONTAINERS AND PLASTIC SACKS. DEMAND LED</b></li></ul>	<ul style="list-style-type: none"><li>• <b>REVIEW AND REFLECT POSITION IN REVISED AND FUTURE BUDGETS</b></li></ul>