



**INDIVIDUAL CABINET MEMBER AND OFFICER DELEGATED DECISIONS**

**THURSDAY, 4 DECEMBER 2025**

Please find enclosed Decision Notice in connection with the following:

**ICMD18 PROVISION OF A PUBLIC FUNERAL SERVICE (Pages 2 - 7)**

Please note that this is subject to call-in.

**Queries regarding these documents**

Please contact Liz Bateson, Democratic Support - email [ebateson@lancaster.gov.uk](mailto:ebateson@lancaster.gov.uk).

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**EXECUTIVE DECISIONS TAKEN BY CABINET PORTFOLIO HOLDER OR DELEGATED OFFICER  
NOTICE OF DECISION**

|   |  |  |                |
|---|--|--|----------------|
| <b>TITLE OF DECISION:</b>   |  |  |                |
| <b>PROVISION OF A PUBLIC FUNERAL SERVICE</b>  |  |  |                |
| <b>NAME OF DECISION TAKER:</b>  |  | CLLR MANDY BANNON  |                |
| <b>POSITION AND RESPONSIBILITY HELD:</b>  |  | PORTFOLIO HOLDER FOR COMMUNITIES WELL-BEING AND PARTNERSHIPS.  |                |
| <b>CONTACT OFFICER:</b>   |  | MARK WOODHEAD  |                |
| <b>TELEPHONE:</b>   |  | 582744   |                |
| <b>E-MAIL:</b>  |  | mwoodhead@lancaster.gov.uk                                     |                |
| <b>Details of Decision:</b><br>Officers are authorised to procure the provision of an Undertaker to provide a funeral service on behalf of the Council.   |  |  |                |
| <b>Reasons for the decision:</b><br>The Council has a statutory duty to arrange the funeral of any person who has died or been found dead within its boundary. The procurement of a single contract allows the Council and the successful contract undertaker to build up a working relationship that will allow the work to be done in an efficient manner, saving time and money, whilst still carrying out one of the Council's most sensitive and emotional roles respectfully. |  |  |                |
| <i>Further details are set out in a report exempt from publication by virtue of paragraph 3 of Schedule 12A of the Local Government Act, 1972.</i>  |  |  |                |
| <b>IS THE DECISION URGENT</b><br><b>NO</b>  |  |  |                |
| <b>I confirm that I have taken account of the options proposed by officers, the various implications set out in the report and the comments of the Monitoring and Section 151 Officers and am authorising the decision as set out above.</b>  |  |  |                |
| <b>SIGNATURE OF DECISION TAKER:</b>   |  | Cllr Mandy Bannon  |                |
| <b>DATE:</b>  |  |  |                |
| <i>THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES</i>  |  |  | <b>REF NO.</b> |
| <b>DATE DECISION TAKEN:</b>   |  |  | ICMD18         |
| 2.12.25   | <b>DATE RECEIVED BY DEMOCRATIC SERVICES:</b> | 2.12.25  |                |
| <b>DATE DECISION PUBLISHED:</b>   | 4.12.25                                      | <b>IMPLEMENTATION DATE (publication day + 5 working days):</b> | 12.12.25       |

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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