



Committee: BUDGET AND PERFORMANCE PANEL

Date: WEDNESDAY, 4TH JUNE 2025

Venue: LANCASTER TOWN HALL

Time: 6.00 P.M.

A G E N D A

MEMBERS OF OVERVIEW AND SCRUTINY COMMITTEE HAVE BEEN INVITED TO ATTEND THIS MEETING.

1. **Apologies for Absence**

2. **Appointment of Vice-Chair**

In accordance with Rule 8, paragraph c, Part 3 – Rules of Procedure, Section 3, the Vice Chair shall not be a member of the largest political group which has Councillors serving on the Cabinet.

3. **Minutes**

To receive as a correct record the Minutes of the Meeting held on 24th April 2025 (previously circulated).

4. **Items of Urgent Business authorised by the Chair**

5. **Declaration of Interests**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

6. **Strategic Risk Management (Pages 5 - 21)**

Whilst this report is public, Appendix B is exempt, and notice is hereby given that the meeting is likely to move into private session if it is necessary to refer to the

exempt appendix.

Report of the Chief Executive.

7. **Projects and Performance - Q4 2024/25** (Pages 22 - 33)

8. **Delivering Our Priorities/Strategic Risk Management/Performance Indicator and Project Reporting Systems/Benchmarking**

The Chief Officer – People and Policy has been invited to attend the meeting regarding the following issues previously raised by the Panel and referred from the Overview and Scrutiny Committee.

Members of Overview and Scrutiny Committee have been invited to attend for this item.

Delivering Our Priorities

To inform on staff vacancies, the well-being of Council staff and how the Council are to fill vacancies.

Strategic Risk Management

- (1) That Risk Management Guidance be shared with Members of the Panel to enable assurances to be robustly scrutinised.
- (2) That the effectiveness of the mitigation factors, in particular with regard to Risk 3 – SR03, be increased to reduce the likelihood of risk.

Note: Risk Management Policy (March 2024) shared at the meeting on 19th February 2005.

Performance Indicator and Project Reporting Systems

Are the current key performance indicator and project reporting systems fit for purpose to provide the information we need as Councillors to help us understand what is happening in our Wards?

Benchmarking

What big ticket services and outcome should we be benchmarking, where would we get data from and how would we use it to improve our performance?

Invite Chief Officer – People and Policy and Projects and Performance Manager to inform on Performance Management.

9. **Delivering Our Priorities - To inform on the HRA Capital Programme for Mainway**

The Chief Officer – Housing and Property has been invited to attend the meeting.

10. **Exclusion of the Press and Public**

The Panel is recommended to pass the following recommendation in relation to the following item: -

“That, in accordance with Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that it could involve the possible disclosure of exempt information as defined in paragraph 3 of Schedule 12A of that Act.

Members are reminded that, whilst the following item has been marked as exempt, it is for the Committee itself to decide whether or not to consider this in private or in public. In making the decision, Members should consider the relevant paragraph of Schedule 12A of the Local Government Act 1972, and also whether the public interest in maintaining the exemption outweighs the public interest in disclosing the information. In considering their discretion Members should also be mindful of the advice of Council Officers.

11. Commercial Property Income

The Cabinet Member for Finance and Property and the Chief Officer Housing and Property have been invited to the meeting for this item.

At this point the Press and Public will be re-admitted to the meeting.

12. Work Programme (Pages 34 - 42)

Joint report of Chief Officers Finance and Governance.

ADMINISTRATIVE ARRANGEMENTS

(i) Membership

Councillors Chris Hanna (Chair), Ruth Colbridge, Ross Hunter, Isabella Metcalf-Riener, Hamish Mills, Sue Penney, James Sommerville, Jackson Stubbs and 1 Conservative vacancy

(ii) Substitute Membership

Councillors Suhir Abuhajar, Dave Brookes, John Livermore and Jason Wood

(iii) Queries regarding this Agenda

Please contact Stephen Metcalfe, Democratic Support - email sjmetcalfe@lancaster.gov.uk.

(iv) Changes to Membership, substitutions or apologies

Please contact Democratic Support email democracy@lancaster.gov.uk.

MARK DAVIES,
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