



Committee: AUDIT COMMITTEE
Date: WEDNESDAY, 22 MAY 2024
Venue: MORECAMBE TOWN HALL
Time: 6.00 P.M.

Prior to the meeting, commencing at 5.15pm, training will be provided for Members of the Committee on the Effectiveness of Internal Audit.

A G E N D A

1. **Apologies for Absence**

2. **Appointment of Vice-Chair**

To appoint a Vice-Chair for the 2024/25 municipal year (the Vice-Chair must not be a member of Cabinet or Overview and Scrutiny).

3. **Minutes**

To receive as a correct record the Minutes of the meeting held on 20th March 2024 (previously circulated).

4. **Items of Urgent Business authorised by the Chair**

5. **Declarations of Interest**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

6. **Strategic Risk Register Update (Pages 4 - 16)**

Whilst this report is public, Appendix B is exempt, and notice is hereby given that the meeting is likely to move into private session if it is necessary to refer to the exempt appendix.

Report of the Chief Executive.

7. **Internal Audit Annual Report and Head of Internal Audit Opinion** (Pages 17 - 34)

Report of the Head of Internal Audit.

8. **Internal Audit Progress Report** (Pages 35 - 53)

Report of the Head of Internal Audit.

9. **Audit Committee Assurances in Relation to the Financial Reporting Process** (Pages 54 - 75)

Report of the Chief Finance Officer. Report published 16.05.24.

10. **Statement of Accounts - Update** (Pages 76 - 82)

Report of the Chief Officer - Resources/S151 Officer. Report published 22.05.24.

11. **Audit Committee Training & Work Programme 2024-25** (Pages 83 - 85)

Report of the Chief Finance Officer.

ADMINISTRATIVE ARRANGEMENTS

(i) Membership

Councillors Paul Stubbins (Chair), Ruth Colbridge, Colin Hartley, Peter Jackson, Kate Knight, Isabella Metcalf-Riener and David Whitaker

(ii) Substitute Membership

Councillors Gerry Blaikie (Substitute), Dave Brookes (Substitute), Sally Maddocks (Substitute) and Sandra Thornberry (Substitute)

(iii) Queries regarding this Agenda

Please contact Sarah Moorghen, Democratic Support - email smoorghen@lancaster.gov.uk.

(iv) Changes to Membership, substitutions or apologies

Please contact Democratic Support, telephone 582000, or alternatively email democracy@lancaster.gov.uk.

MARK DAVIES,
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Published on Tuesday, 14 May 2024.