

## Joint Committee for Revenues and Benefits

### Shared Revenues and Benefits Service Joint Committee

5 February 2024

<b>Present:</b>	Councillor Rawlinson	– Cabinet Member for Resources and Deputy Leader, Preston City Council
	Councillor Hamilton-Cox	– Cabinet Member for Finance and Resources, Lancaster City Council
	Councillor Phil Black	– Leader, Lancaster City Council
	Councillor Brown	– Leader, Preston City Council

#### Also in attendance:

Ms S Threlfall	– Deputy Chief Executive and Director of Community and Wellbeing, Preston City Council
Ms J Wilding	– Director of Resources & S151 Officer, Preston City Council
Mr A Taylor	– Assistant Director (Head of Revenues and Benefits), Preston City Council
Mr L Hurst	– Assistant Director (Head of Financial Services), Preston City Council
Mr Bamber	– Revenues Manager, Preston City Council
Mrs H Johnston	– Benefits Manager, Preston City Council
Mrs C Lancaster	– Business Support Manager, Preston City Council
Mr P Thompson	– Chief Officer, Resources & Section 151 Officer, Lancaster City Council

#### SRB12 Chair's Announcements

There were none.

#### SRB13 Notification of Substitute Members (if any)

There were none.

#### SRB14 Declarations of Interests

There were none.

## SRB15 Minutes

**Resolved** - That the minutes of the meeting of the Joint Committee held on 6 July 2023 be noted and signed as a correct record.

## SRB16 Date of Next Meeting

To be confirmed.

## SRB17 Exclusion of Press and Public

**Resolved** – That the public be excluded from this meeting during consideration of the following items of business on the grounds that there is likely to be disclosure of exempt information which is described in Paragraph 12A of the Local Government Act 1972 and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing it.

## SRB18 Shared Service: Budget 2024/25 - (Revenues & Benefits) (Paragraph 3)

The Director of Resources (Preston City Council) submitted a report on the Shared Service Agreement between Lancaster City Council and Preston City Council, which required that the Joint Committee approve the annual revenue, capital and staff budgets in respect of the Revenues and Benefits functions.

The Joint Committee would then inform the two Councils of the amounts of their proposed contributions to the Joint Committee's budget.

**Resolved** – That the Joint Committee:

- (i) Approved the revised Shared Service budget for 2023/24 at **Appendix A** and which includes the changes set out in 4.1 to 4.4 of this report.
- (ii) noted the latest budget monitoring position for the Shared Service as detailed in **Appendix B** which includes the budget revisions proposed for approval at 2.1 (i).
- (iii) approved the budget for 2024/25 for the Shared Service as detailed in **Appendix C**.
- (iv) delegated to the S151 Officers of each Council (by agreement), to determine the cost sharing ratio for contributions to and from the overall Shared Service budget.