



**Committee:** CABINET

**Date:** TUESDAY, 14 JANUARY 2025

**Venue:** MORECAMBE TOWN HALL

**Time:** 6.00 P.M.

Lancaster City Council welcomes members of the public to attend meetings. However, space in the public gallery is limited to 30 seats due to Fire Regulations. The seats are allocated on a first come, first served basis and no standing is permitted. Meetings are livestreamed please click [here](#) to access the meeting using Teams.

## A G E N D A

1. **Apologies**

2. **Minutes**

To receive as a correct record the minutes of Cabinet held on Tuesday, 3 December 2024 (previously circulated).

3. **Items of Urgent Business Authorised by the Leader**

To consider any such items authorised by the Leader and to consider where in the agenda the item(s) are to be considered.

4. **Declarations of Interest**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

5. **Public Speaking**

To consider any such requests received in accordance with the approved procedure.

6. **Reports from Overview and Scrutiny**

None.

Reports

7. **Empty Homes Strategy** (Pages 4 - 43)  
**(Cabinet Member with Special Responsibility Councillor Caroline Jackson)**  
Report of Chief Officer Sustainable Growth
8. **Adoption of the Climate Emergency Review of the Lancaster District Local Plan**  
(Pages 44 - 51)  
**(Cabinet Member with Special Responsibility Councillor Dowding)**  
Report of Chief Officer – Planning and Climate Change
9. **Corporate Fees & Charges 2025/26** (Pages 52 - 83)  
**(Cabinet Member with Special Responsibility Councillor Hamilton-Cox)**  
Report of Chief Officer (Resources)
10. **Budget and Policy Framework Update 2025/26 to 2029/30** (Pages 84 - 99)  
**(Cabinet Member with Special Responsibility Councillor Hamilton-Cox)**  
Report of Chief Officer Resources (report published on 14.1.25)
11. **Housing Revenue Account and Capital Programme** (Pages 100 - 130)  
**(Cabinet Member with Special Responsibility Councillor Caroline Jackson)**  
Joint report of Chief Officer Housing & Property and Chief Officer Resources (report published on 14.1.25)
12. **Reporting in of Urgent Decision - WorkWell** (Pages 131 - 132)  
Report of Chief Officer Governance

## **ADMINISTRATIVE ARRANGEMENTS**

### **(i) Membership**

Councillors Caroline Jackson (Chair), Peter Jackson, Martin Bottoms, Gina Dowding, Tim Hamilton-Cox, Paul Hart, Sally Maddocks, Sue Tyldesley and Nick Wilkinson

### **(ii) Queries regarding this Agenda**

Please contact Liz Bateson, Democratic Support - email [ebateson@lancaster.gov.uk](mailto:ebateson@lancaster.gov.uk).

### **(iii) Changes to Membership, substitutions or apologies**

Please contact Democratic Support, telephone 582000, or alternatively email

[democracy@lancaster.gov.uk](mailto:democracy@lancaster.gov.uk).

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