



LANCASTER
CITY COUNCIL

Promoting City, Coast & Countryside

COUNCIL MEETING

Monday, 12 May 2025 - 6.00 p.m.
Morecambe Town Hall

Lancaster City Council welcomes members of the public to attend meetings. However, space in the public gallery is limited to 30 seats due to Fire Regulations. The seats are allocated on a first come, first served basis and no standing is permitted. If you require support in accessing the building, please contact Democratic Services on 01524 582656, or email democracy@lancaster.gov.uk The Council intends to livestream the meeting – please click the link [HERE](#) to watch on MS Teams

Mark Davies,
Chief Executive,
Town Hall,
Dalton Square,
LANCASTER,
LA1 1PJ



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Sir/Madam,

You are hereby summoned to attend a meeting of the Lancaster City Council to be held in the Town Hall, Morecambe on Monday, 12 May 2025 commencing at 6.00 p.m. for the following purposes:

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES**

To receive as a correct record the Minutes of the Meeting of the City Council held on 23 April 2025 (previously circulated).

3. **DECLARATIONS OF INTEREST**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

4. **ITEMS OF URGENT BUSINESS**

5. **ANNOUNCEMENTS**

To receive any announcements which may be submitted by the Mayor or Chief Executive.

6. **APPOINTMENT OF THE LEADER**

To receive nominations and elect the Leader of the Cabinet/Leader of the Council in accordance with the provisions of the Constitution set out below:- "The Leader will be a Councillor elected for a two year term to the position of Leader by simple majority of the

Council. In the event that only one nomination is put forward a vote will still be taken.”

7. **EXECUTIVE ARRANGEMENTS, THE SCHEME OF DELEGATION TO OFFICERS AND AMENDMENTS TO THE CONSTITUTION** (Pages 5 - 29)

To consider the report of the Senior Manager, Democratic Support and Elections.

8. **ALLOCATION OF SEATS TO POLITICAL GROUPS** (Pages 30 - 33)

Report of the Senior Manager, Democratic Support and Elections

Published 6 May 2025

9. **APPOINTMENT OF OVERVIEW AND SCRUTINY MEMBERS, COMMITTEE MEMBERS AND LGR WORKING GROUP MEMBERS**

To receive nominations and appoint Members to serve on the under-mentioned bodies in accordance with the political balance arrangements agreed at Item 8.

- (a) Overview and Scrutiny Committee (9 non-Cabinet Members)
- (b) Budget and Performance Panel (9 non-Cabinet Members)
- (c) Planning Regulatory Committee (15 Members)
- (d) Licensing Committee (10 Members)
- (e) People and Organisational Development Committee (7 Members)
- (f) Appeals Committee (7 Members)
- (g) Audit Committee (7 Members)
- (h) Standards Committee (7 Members)
- (i) Council Business Committee (7 Members)
- (j) LGR working group (9 Members and one MBI non-voting participating observer)

10. **APPOINTMENT OF CHAIRS**

To receive nominations and appoint Chairs to each of the under-mentioned bodies noting that, in accordance with the terms of reference in the Council's Constitution, ***only non-Cabinet Members are entitled to vote on (a) and (b) below:-***

- (a) Overview and Scrutiny Committee – ***shall not be a member of any political group which has Councillors on the Cabinet (except where no nominations from non-Cabinet groups are received).***
- (b) Budget and Performance Panel – ***shall not be a member of any political group which has Councillors on the Cabinet (except where no nominations from non-Cabinet groups are received).***
- (c) Planning Regulatory Committee
- (d) Licensing Committee
- (e) People and Organisational Development Committee - ***recommended to include at least one Cabinet Member***
- (f) Appeals Committee
- (g) Audit Committee – ***shall not be a Member of Cabinet or Overview and Scrutiny***
- (h) Standards Committee
- (i) Council Business Committee
- (j) Local Government Reorganisation Working Group

11. **APPOINTMENTS TO OUTSIDE BODIES, PARTNERSHIPS AND BOARDS** (Pages 34 - 39)

Report of the Senior Manager, Democratic Support and Elections



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Chief Executive

Town Hall,
Dalton Square,
LANCASTER,
LA1 1PJ

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