



LANCASTER
CITY COUNCIL

Promoting City, Coast & Countryside

COUNCIL MEETING

**Wednesday, 23 April 2025 - 6.00
p.m.**

Morecambe Town Hall

Lancaster City Council welcomes members of the public to attend meetings. However, space in the public gallery is limited to 30 seats due to Fire Regulations. The seats are allocated on a first come, first served basis and no standing is permitted. Meetings are livestreamed please click [HERE](#) to watch using MS Teams. Please contact Democratic Support via email democracy@lancaster.gov.uk if you wish to register to speak or ask a question at this meeting. The deadline to register is 12pm on Wednesday 16 April

Mark Davies,
Chief Executive,
Town Hall,
Dalton Square,
LANCASTER,
LA1 1PJ



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Sir/Madam,

You are hereby summoned to attend a meeting of the Lancaster City Council to be held in the Town Hall, Morecambe on Wednesday, 23 April 2025 commencing at 6.00 p.m. for the following purposes:

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES**

To receive as a correct record the Minutes of the Meeting of the City Council held on 12 March 2025 (previously circulated).

3. **DECLARATIONS OF INTEREST**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

4. **ITEMS OF URGENT BUSINESS**

5. **ANNOUNCEMENTS**

To receive any announcements which may be submitted by the Mayor or Chief Executive.

6. **QUESTIONS FROM THE PUBLIC UNDER COUNCIL PROCEDURE RULE 11**

To receive questions in accordance with the provisions of Council Procedure Rules 11.1 and 11.3 which require members of the public to give at least 3 days' notice in writing of questions to a Member of Cabinet or Committee Chairman.

7. **PETITIONS AND ADDRESSES**

To receive any petitions and/or addresses from members of the public which have been notified to the Chief Executive in accordance with the Council's Constitution.

8. **LEADER'S REPORT** (Pages 5 - 9)

To receive the Cabinet Leader's report on proceedings since the last meeting of Council.

9. **MAYOR'S ANNUAL REPORT** (Pages 10 - 13)

To receive the annual report of the Mayor.

10. **CABINET ANNUAL REPORT** (Pages 14 - 57)

To receive the Cabinet's Annual Report containing the Business Progress Reports of the Leader and each Cabinet Member in accordance with Part 2, Section 4 of the Council's Constitution [paragraphs 3.1 (j) and 5.1(m)].

The reports of individual Cabinet Members are included in this agenda and will be presented at the meeting:

Leader of the Council and Portfolio Holder for Housing and Homelessness.
Deputy Leader of the Council and Portfolio Holder for Communities, Well-Being and Partnerships.
Climate Action.
Corporate Services.
Environmental Services.
Finance and Property. (Published 11 April 2025)
Lancaster Regeneration and Local Economy. (Published 11 April 2025)
Morecambe Regeneration and Local Economy.
Planning.

11. **OVERVIEW AND SCRUTINY ANNUAL REPORT** (Pages 58 - 69)

To receive the Annual Report of Overview and Scrutiny.

12. **AUDIT COMMITTEE ANNUAL REPORT** (Pages 70 - 76)

To receive the Annual Report of the Audit Committee.

Published 11 April 2025

13. **DELOITTE EXTERNAL AUDITORS ANNUAL REPORT FINANCIAL YEARS 2020-21 TO 2022-23** (Pages 77 - 98)

Report of Audit Committee.

MOTIONS ON NOTICE

14. **MOTION ON NOTICE TO AMEND THE CONSTITUTION TO ENCOURAGE NON-CABINET GROUPS HOLDING SCRUTINY CHAIR POSITIONS** (Pages 99 - 101)

To consider a motion on notice submitted by Councillor Jason Wood and seconded by

Councillors Joanne Ainscough, Louise Belcher, Phillip Black, Colin Hartley and Jean Parr.

OTHER BUSINESS

15. APPOINTMENTS AND CHANGES TO COMMITTEE MEMBERSHIP

Group Administrators to report any changes to Committee Membership.

16. QUESTIONS UNDER COUNCIL PROCEDURE RULE 12

To receive questions in accordance with the provisions of Council Procedure Rules 12.2 and 12.4 which require a Member to give at least 3 working days' notice, in writing, of the question to the Chief Executive.



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Chief Executive

Town Hall,
Dalton Square,
LANCASTER,
LA1 1PJ

Published on, 10 April 2025.