



LANCASTER
CITY COUNCIL

Promoting City, Coast & Countryside

COUNCIL MEETING

Monday, 22 May 2023 - 6.00 p.m.
Morecambe Town Hall

Lancaster City Council welcomes members of the public to attend meetings. However, space in the public gallery is limited to 30 seats due to Fire Regulations. If you would like to watch the meeting and have access to Microsoft Teams, please click the link [HERE](#) to watch the live stream from 6pm on the date of the meeting.

Mark Davies,
Chief Executive,
Town Hall,
Dalton Square,
LANCASTER,
LA1 1PJ



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Sir/Madam,

You are hereby summoned to attend a meeting of the Lancaster City Council to be held in the Town Hall, Morecambe on Monday, 22 May 2023 commencing at 6.00 p.m. for the following purposes:

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES**

To receive as a correct record the Minutes of the Ordinary Meeting of the City Council held on 26 April 2023 (previously circulated).

3. **DECLARATIONS OF INTEREST**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

4. **ITEMS OF URGENT BUSINESS**

5. **ANNOUNCEMENTS**

To receive any announcements which may be submitted by the Mayor or Chief Executive.

6. **CITY COUNCIL ELECTIONS 4 MAY 2023 (Pages 5 - 20)**

To consider the report of the Returning Officer setting out the results of the City Council elections held on 4 May 2023.

7. **SENIORITY OF MEMBERS** (Pages 21 - 22)

To consider the report of the Chief Executive, setting out the seniority of Members of the City Council following the elections.

8. **CONSTITUTION OF POLITICAL GROUPS** (Page 23)

To receive a list, compiled by Democratic Services, setting out the Political Groups constituted in accordance with the Regulation of the Local Government (Committees and Political Groups) Regulations 1990.

9. **ALLOCATION OF SEATS TO POLITICAL GROUPS** (Pages 24 - 29)

To consider the report of the Senior Manager, Democratic Services.

10. **APPOINTMENT OF THE LEADER**

To receive nominations and elect the Leader of the Cabinet/Leader of the Council in accordance with the provisions of the Constitution set out below:- "The Leader will be a Councillor elected for a two year term to the position of Leader by simple majority of the Council. In the event that only one nomination is put forward a vote will still be taken."

11. **EXECUTIVE ARRANGEMENTS, THE SCHEME OF DELEGATION TO OFFICERS AND AMENDMENTS TO THE CONSTITUTION** (Pages 30 - 59)

To consider the report of the Monitoring Officer (*This report was marked 'to follow' and was published on 18 May 2023*)

12. **APPOINTMENT OF OVERVIEW AND SCRUTINY MEMBERS**

To receive nominations and appoint Councillors to serve on each of the following Overview and Scrutiny bodies in accordance with the political balance arrangements agreed at Item 9. In accordance with the Council's Constitution, only non-Cabinet Councillors (if Cabinet membership is known) are entitled to vote on this item.

- a) Overview and Scrutiny Committee (9 Councillors)
- b) Budget and Performance Panel (9 Councillors)

13. **APPOINTMENT OF COMMITTEE MEMBERS**

To receive nominations and appoint Members to serve on the under-mentioned Committees in accordance with the political balance arrangements agreed at item 9. The number of Councillors on each Committee is shown in brackets.

- a) Planning Regulatory Committee (15)
- b) Licensing Committee (10)
- c) Personnel Committee (7)
- d) Appeals Committee (7)
- e) Audit Committee (7)
- f) Standards Committee (7)
- g) Council Business Committee (7)

14. **APPOINTMENT OF CHAIRS**

To receive nominations and appoint Chairs to each of the under-mentioned bodies noting that, in accordance with the Constitution, only non-Cabinet Members (if Cabinet Membership is known) are entitled to vote on (a) and (b) below:-

- a) Overview and Scrutiny Committee – **The Chair and Vice Chair shall not be members of the largest political group which has Councillors serving on the Cabinet.**
- b) Budget and Performance Panel – **The Chair and Vice Chair shall not be members of the largest political group which has Councillors serving on the Cabinet..**
- c) Planning Regulatory Committee
- d) Licensing Committee
- e) Personnel Committee - ***recommended to include at least one Cabinet Member***
- f) Appeals Committee
- g) Audit Committee – ***shall not be a Member of Cabinet or Overview and Scrutiny Committee or Budget and Performance Panel***
- h) Standards Committee
- i) Council Business Committee

15. **APPOINTMENT OF AN ARMED FORCES CHAMPION** (Pages 60 - 61)

Report of the Senior Manager, Democratic Services.

16. **APPOINTMENT OF A DISABILITY CHAMPION** (Pages 62 - 64)

Report of the Senior Manager, Democratic Services.

17. **APPOINTMENTS TO OUTSIDE BODIES, PARTNERSHIPS AND BOARDS (INCLUDING LANCASHIRE POLICE AND CRIME PANEL)** (Pages 65 - 75)

To consider the report of the Senior Manager, Democratic Services



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Chief Executive

Town Hall,
Dalton Square,
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LA1 1PJ

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