

## PERSONNEL COMMITTEE

6.10 P.M.

17TH FEBRUARY 2021

**PRESENT:-** Councillors Oliver Robinson (Chair), June Greenwell, Mel Guilding, Caroline Jackson, Erica Lewis, Cary Matthews and Jack O'Dwyer-Henry

Officers in attendance:-

Sarah Davies	Director of Corporate Services
Suzanne Lodge	Deputy Director for Communities and the Environment
Simon Kirby	Head of Community Involvement and Leisure
Stephen Metcalfe	Principal Democratic Support Officer
Liz Bateson	Principal Democratic Support Officer, Democratic Services

### 23 CHAIR'S REMARKS

The Chair welcome Councillor Jack O'Dwyer-Henry to his first meeting of the Committee.

### 24 APPOINTMENT OF VICE-CHAIR

The Chair requested nominations for the position of Vice-Chair.

It was proposed by Councillor Matthews and seconded by Councillor Guilding:-

"That Councillor Caroline Jackson be appointed Vice-Chair of the Personnel Committee for the remainder of the municipal year 2020/21."

There being no further nominations, the proposition was declared carried.

***Resolved:***

That Councillor Caroline Jackson be appointed Vice-Chair of the Personnel Committee for the remainder of the municipal year 2020/21.

### 25 MINUTES

It was proposed by Councillor Guilding and seconded by Councillor Lewis and agreed that the minutes of the meetings held on 23<sup>rd</sup> July and 15<sup>th</sup> September 2020 be agreed as correct records.

It was noted that the minutes would be signed by the Chair when the minute book was available.

**26 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**27 ITEMS OF URGENT BUSINESS AUTHORISED BY THE CHAIR**

There were no items of urgent business.

**28 EXCLUSION OF THE PRESS AND PUBLIC**

It was moved by Councillor Caroline Jackson, seconded by Councillor Matthews and resolved as follows.

***Resolved:***

That, in accordance with Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it could involve the possible disclosure of exempt information as defined in paragraph 1 of Schedule 12A of that Act.

**The meeting adjourned at 6.12pm and re-convened at 6.18pm to allow all Members to connect to the exempt part of the virtual meeting.**

**29 CUSTOMER SERVICE VOLUNTARY REDUNDANCY (Page 4)**

The Head of Community Involvement and Leisure submitted a report that informed the Committee of minor changes to the staff structure and sought approval for an associated voluntary redundancy request.

It was proposed by Councillor Robinson and seconded by Councillor Lewis:-

“That the recommendations, as set out in the report, be approved.”

Upon being put to the vote, Members voted unanimously in favour of the proposition.

Details of this minute are recorded in a minute exempt from publication under Paragraph 1 of Schedule 12A of the Local Government Act 1972.

***Resolved:***

- (1) That details of the decision of the Committee are recorded in a minute exempt from publication under Paragraph 1 of Schedule 12A of the Local Government Act, 1972.
- (2) That the Restructuring Reserve be used to fund the cost of termination in this instance.

- (3) That the restructuring savings identified in the report are confirmed within the budget proposals to be considered by Council on 24<sup>th</sup> February 2021.

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Chair

(The meeting ended at 6.35 p.m.)

**Any queries regarding these Minutes, please contact  
Stephen Metcalfe, Democratic Services - email [sjmetcalfe@lancaster.gov.uk](mailto:sjmetcalfe@lancaster.gov.uk)**

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