



**Committee:** LICENSING COMMITTEE  
**Date:** THURSDAY, 3 JUNE 2021  
**Venue:** MORECAMBE TOWN HALL  
**Time:** 1.00 P.M.

## A G E N D A

1. **Apologies for Absence**
2. **Appointment of Vice-Chair**

To appoint a Vice-Chair for the duration of the 2021/22 municipal year.

3. **Minutes**

Minutes of meeting held on 29 April 2021 (previously circulated).

4. **Items of Urgent Business authorised by the Chair**
5. **Declarations of Interest**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

### **Matters for Decision**

6. **Chairs of Licensing Sub-Committee and Appointments to the Taxi Working Group**  
(Pages 3 - 5)

Report of the Licensing Manager

## **Exclusion of the Press and Public**

### **7. Exempt Item**

The Committee is recommended to pass the following recommendation in relation to the following item:

“That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business, on the ground that it could involve the possible disclosure of exempt information, as defined in paragraph 1 of Schedule 12A of that Act.”

Councillors are reminded that, whilst the following item has been marked as exempt, it is for the Committee to decide whether or not to consider it in private or in public. In making the decision, Councillors should consider the relevant paragraph of Schedule 12A of the Local Government Act 1972, and also whether the public interest in maintaining the exemption outweighs the public interest in disclosing the information. In considering their discretion, Councillors should also be mindful of the advice of Council officers.

### **8. Determination of a Renewal Application of a Dual Driver's Licence (Hackney Carriage/Private Hire) (Pages 6 - 37)**

Report of the Licensing Manager

## **ADMINISTRATIVE ARRANGEMENTS**

### **(i) Membership**

Councillors Colin Hartley (Chair), Paul Anderton, Mandy Bannon, Roger Dennison, Merv Evans, June Greenwell, Mel Guilding, Joan Jackson, Abi Mills and Jean Parr

### **(ii) Queries regarding this Agenda**

Please contact Sarah Moorghen, Democratic Services - email [smoorghen@lancaster.gov.uk](mailto:smoorghen@lancaster.gov.uk).

### **(iii) Changes to Membership, or apologies**

Please contact Democratic Support, telephone 582170, or alternatively email [democracy@lancaster.gov.uk](mailto:democracy@lancaster.gov.uk).

KIERAN KEANE,  
CHIEF EXECUTIVE,  
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# LICENSING COMMITTEE

## Chairs of Licensing Sub-Committees and Appointment to the Taxi Working Group

3 June 2021

### Report of the Licensing Manager

#### PURPOSE OF REPORT

To enable the Committee to make arrangements for the chairing of Licensing Sub-Committees during the forthcoming municipal year.

**This report is public.**

#### Recommendation

- (1) **That the Committee appoints, for the municipal year 2021/22, the Chair and Vice-Chair of the Licensing Committee and two further Councillors, who are members of the Licensing Committee, to act as Chairs of the ad hoc Sub-Committees established to hear individual applications under the Licensing Act 2003 and the Gambling Act 2005.**
- (2) **Members are also asked to appoint 3 Councillors, from a mix of political parties on the Licensing Committee to the Taxi Working Group, including the Chair of Licensing Committee who will act as Chair for the Working Group**

#### 1.0 Introduction

- 1.1 The procedure for establishing sub-committees to deal with hearings under the Licensing Act 2003 was agreed at the former Licensing Act Committee's meeting on the 14th February 2005.
- 1.2 Each Sub-Committee must comprise three members of the Licensing Committee. The Sub-Committees are convened by the Democratic Services Manager, as and when required, from the Licensing Committee's ten members.

#### 2.0 Proposal Details

- 2.1 The Committee is requested to appoint the Chair and Vice-Chair of the Licensing Committee and two further Councillors, who are members of the Licensing Committee, to act as Chairs of the ad hoc Sub-Committees.
- 2.2 Taxi Working Group meetings are convened 3-4 times a year, it is an opportunity for members and Licensing staff to meet with representatives of the licensed trade and discuss emerging topics and areas of local focus.

#### 3.0 Details of Consultation

- 3.1 None

**4.0 Options and Options Analysis (including risk assessment)**

4.1 There is a need for the Licensing Committee to appoint Sub-Committee Chairs to chair the ad hoc Licensing Sub-Committee hearings.

**5.0 Conclusion**

5.1 The Committee is recommended to appoint its Chair, Vice-Chair and two further Councillors, who are members of the Licensing Committee, to act as Chairs of the ad hoc Sub-Committee hearings.

5.2 Members are also requested to appoint 3 members, from a mix of political parties on the Licensing Committee to the Taxi Working Group, including the Chair of Licensing Committee who will act as Chair for the Working Group

**CONCLUSION OF IMPACT ASSESSMENT**

**(including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)**

None.

**FINANCIAL IMPLICATIONS**

The Independent Remuneration Panel (IRP) has made provision for special responsibility allowances of £443.70 to be paid to each Sub-Committee Chair, in addition to the special responsibility allowance that is paid to the Chair of the Committee, and the budgetary provision reflects this. The fact that a Councillor is only entitled to receive one special responsibility allowance means that it is impossible to estimate the actual budget cost in advance, and generally gives leeway within the budgetary provision.

**LEGAL IMPLICATIONS**

The proposal is in accordance with the provisions of the Licensing Act 2003, which provides for the establishment of one or more Sub-Committees consisting of two members of the Committee, but makes no further provision as to how this should be arranged.

**OTHER RESOURCE IMPLICATIONS**

**Human Resources:**

None

**Information Services:**

None

**Property:**

None

**Open Spaces:**

None

**S151 OFFICER'S COMMENTS**

None.

**MONITORING OFFICER'S COMMENTS**

None.

**BACKGROUND PAPERS**

None

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**Ref:** JH

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