

**CHIEF EXECUTIVE
RECRUITMENT COMMITTEE**

6.10 P.M.

28TH JULY 2020

PRESENT:- Councillors Merv Evans, Andrew Gardiner, Tricia Heath, Erica Lewis, Cary Matthews, Oliver Robinson, Paul Stubbins (substitute for Councillor Tim Hamilton-Cox) and Anne Whitehead

Apologies for Absence:

Councillors Tim Hamilton-Cox and Stewart Scothern

Officers in attendance:

Jayne Cordley-Williams	Head of Human Resources
Debbie Chambers	Democratic Services Manager and Deputy Monitoring Officer
Catherine Joyce	HR Business Partner Corporate Services/ Early Careers
Stephen Metcalfe	Principal Democratic Support Officer

1 APPOINTMENT OF CHAIR

Nominations were requested for the position of Chair.

It was proposed by Councillor Cary Matthews and seconded by Councillor Oliver Robinson:-

“That Councillor Erica Lewis be appointed Chair of the Chief Executive Recruitment Committee for the municipal year 2020/21.”

There being no further nominations, the proposition was declared carried.

Resolved:

That Councillor Erica Lewis be appointed Chair of the Chief Executive Recruitment Committee for the municipal year 2020/21.

Councillor Erica Lewis here took the Chair.

2 APPOINTMENT OF VICE-CHAIR

The Chair requested nominations for the position of Vice-Chair.

It was proposed by Councillor Andrew Gardiner and seconded by Councillor Tricia Heath:-

“That Councillor Andrew Gardiner be appointed Vice-Chair of the Chief Executive Recruitment Committee for the municipal year 2020/21.”

There being no further nominations, the proposition was declared carried.

Resolved:

That Councillor Andrew Gardiner be appointed Vice-Chair of the Chief Executive Recruitment Committee for the municipal year 2020/21.

3 DECLARATIONS OF INTEREST

There were no declarations of interests.

4 ITEMS OF URGENT BUSINESS AUTHORISED BY THE CHAIR

There were no items of urgent business.

5 PROPOSAL TO EXTEND THE CONTRACT OF THE INTERIM CHIEF EXECUTIVE

The Head of HR submitted a report that gave consideration to a proposal to grant an extension to the contract of the current Interim Chief Executive for the reasons, set out in the report.

The Committee was asked to approve the proposal to extend the current contract to 31st March 2022. This would ensure continuity of management of the council during the recovery phase of the pandemic and would also allow sufficient time for the recruitment process to the permanent role.

It was also proposed to remove the word “Interim” from the job title. The proposed tenure would be a total of 3 years and interim was usually used for a short-term position.

Members of the Committee discussed the processes for appointment of a new Chief Executive after 31st March 2022 and felt that the process should commence earlier than previously, from mid 2021, in order to factor in any unforeseen circumstances.

The Committee also discussed future objective setting and appraisal of the Chief Executive. It was noted that objective setting would be undertaken by the Personnel Committee (Appraisal Panel).

It was moved by Councillor Oliver Robinson, seconded by Councillor Andrew Gardiner:-

“That the recommendation, as set out in the report, be approved.”

Upon being put to the vote the Chair declared the proposition to be unanimously carried.

Resolved: -

That an extension to the current contract of the Interim Chief Executive to 31st March 2022 be approved and that the word 'Interim' be removed from the job title.

Chair

(The meeting ended at 6.35 p.m.)

**Any queries regarding these Minutes, please contact
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