

## PERSONNEL COMMITTEE

6.10 P.M.

13TH FEBRUARY 2020

**PRESENT:-** Councillors Oliver Robinson (Chair), Caroline Jackson (Vice-Chair), Adrian Duggan, Jake Goodwin, Janice Hanson, Cary Matthews and Mandy King (substitute for Councillor Black)

Apologies for Absence

Councillor Phillip Black

Officers in attendance:-

Daniel Bates	Director of Corporate Services
Jayne Cordley-Williams	Head of Human Resources (minutes 24-28)
Catherine Joyce	HR Partner
Liz Bateson	Principal Democratic Support Officer

### 24 MINUTES

The minutes of the meeting held on 15 October 2019 were signed by the Chair as a correct record.

### 25 DECLARATIONS OF INTEREST

Councillor Robinson declared an interest in agenda item 6, Chief Officer Recruitment Process in view of him being a Board Member of the North West Local Authorities Employers Organisation.

### 26 ITEMS OF URGENT BUSINESS AUTHORISED BY THE CHAIR

There were no items of urgent business.

### 27 EXCLUSION OF THE PRESS AND PUBLIC

It was moved by Councillor Hanson and seconded by Councillor Matthews and resolved as follows:

***Resolved:***

That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they could involve the possible disclosure of exempt information as defined in paragraph 1 of Schedule 12A of that Act.

### 28 CHIEF OFFICER RECRUITMENT PROCESS (Page 4)

The Head of HR presented a report which sought the Committee's views with regard to the Chief Officer recruitment process.

Details of this minute are recorded in a minute exempt from publication under Paragraphs 1 & 2 of Schedule 12A of the Local Government Act 1972.

**Resolved:**

- (1) That details of the decision of the Committee are recorded in a minute exempt from publication under Paragraphs 1 & 2 of Schedule 12A of the Local Government Act, 1972.

***The Head of HR left the meeting at this point.***

**29 CORPORATE SERVICES RESTRUCTURE - PROJECT DELIVERY TEAM**

The Director for Corporate Services submitted a report with regard to a proposed re-organisation which impacted on the Corporate Services and Communities and the Environment Directorates and the Office of the Chief Executive. The Director for Corporate Services explained the rationale behind the proposals, which would lead to the development of a dedicated project delivery team.

It was necessary for the proposal to be considered by Personnel because the Senior Head of People and Transformation, which would be created, had been graded as a Chief Officer post as a result of the job evaluation process. The establishment of any Chief Officer post required the approval of the Personnel Committee.

After further discussion it was moved by Councillor Duggan and seconded by Goodwin:

“That the Personnel Committee note the report and request that the Director of Corporate Services produce a detailed exempt report with regard to the establishment of the Chief Officer Senior Head of People and Transformation position for the consideration of the Personnel Committee as soon as practical.”

Upon being put to the vote, Members voted unanimously in favour of the proposition.

**Resolved:**

- (1) That the Personnel Committee note the report and request that the Director of Corporate Services produce a detailed exempt report with regard to the establishment of the Chief Officer Senior Head of People and Transformation position for the consideration of the Personnel Committee as soon as practical.

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Chair

(The meeting ended at 7.45 p.m.)

**Any queries regarding these Minutes, please contact  
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By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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