



**Committee:** AUDIT COMMITTEE

**Date:** WEDNESDAY, 22 JULY 2020

**Time:** 6.10 P.M.

## **PLEASE NOTE**

**THIS WILL BE A 'VIRTUAL MEETING', A LINK TO WHICH WILL BE AVAILABLE ON LANCASTER CITY COUNCIL'S WEBSITE AT LEAST 24HRS BEFORE THE MEETING.**

## **A G E N D A**

**1. Apologies for Absence**

**2. Appointment of Vice-Chair**

To appoint a Vice-Chair for the 2020/21 municipal year (the Vice-Chair must not be a member of Cabinet or Overview and Scrutiny).

**3. Minutes**

Minutes of meeting held on 19<sup>th</sup> February 2020 (previously circulated).

**4. Items of Urgent Business authorised by the Chair**

**5. Declarations of Interest**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

**6. Review of Internal Audit Effectiveness (includes Local Government Application Note) (Pages 3 - 66)**

Report of the Internal Audit and Assurance Manager

7. **Internal Audit Annual Report 2019/20** (Pages 67 - 80)  
Report of the Internal Audit and Assurance Manager
8. **Counter Fraud Annual Report** (Pages 81 - 85)  
Report of the Corporate Fraud Manager
9. **Annual Governance Statement 2019/20** (Pages 86 - 100)  
Report of the Internal Audit and Assurance Manager
10. **Proposed Accounting Policies and Critical Judgements used in the Preparation of the Statement of Accounts 2019/20** (Pages 101 - 122)  
Report of the Chief Finance Officer

## **ADMINISTRATIVE ARRANGEMENTS**

### **(i) Membership**

Councillors Paul Stubbins (Chair), Stephie Barber, Abbott Bryning, Geoff Knight, Oliver Robinson, Anne Whitehead and David Whitworth

### **(ii) Substitute Membership**

Councillors Jason Firth (Substitute), Jake Goodwin (Substitute), Stewart Scothern (Substitute), Katie Whearty (Substitute), David Whitaker (Substitute) and Joanna Young (Substitute)

### **(iii) Queries regarding this Agenda**

Please contact Eric Marsden, Democratic Services - email [emarsden@lancaster.gov.uk](mailto:emarsden@lancaster.gov.uk).

### **(iv) Changes to Membership, substitutions or apologies**

Please contact Democratic Support, telephone 582170, or alternatively email [democraticsupport@lancaster.gov.uk](mailto:democraticsupport@lancaster.gov.uk).

KIERAN KEANE,  
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