

Shared Revenue and Benefits Service Joint Committee

Shared Revenue and Benefits Service Joint Committee 14 February 2017

Present:

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| Councillor Rawlinson | – Chair, Cabinet Member for Resources, Preston City Council |
| Councillor Whitehead | – Vice-Chair, Cabinet Member for Finance, Revenues and Benefits, Lancaster City Council |
| Councillor Blamire | – Leader of Lancaster City Council |
| Councillor Rankin | – Leader of Preston City Council |

Also in attendance:

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| Mr A Robinson | – Head of Shared Service/Deputy Director |
| Ms N Muschamp | – Chief Officer (Resources)/Section 151 Officer, Lancaster City Council |
| Ms J Wilding | – City Treasurer/Section 151 Officer, Preston City Council |
| Mr S Cox | – Principal Accountant, Preston City Council |
| Ms D Chambers | – Democratic Services Manager/Monitoring Officer, Lancaster City Council |

SRB11 Chair's Announcements

There were none.

SRB12 Notification of Substitute Members (if any)

There were none.

SRB13 Declarations of Interests

There were none.

Shared Revenue and Benefits Service Joint Committee

SRB14 Minutes

Resolved – That the minutes of the meeting of the Shared Revenues and Benefits Service held on 20 June 2016, be noted and signed as a correct record.

SRB15 Date of Next Meetings

The next meeting of the Shared Revenues and Benefits Joint Committee would be due in July, actual date to be arranged.

SRB16 Exclusion of the Press and Public

Resolved - “That the public be excluded from this meeting during consideration of the following item of business on the grounds that there is likely to be disclosure of exempt information which is described in the paragraphs of Schedule 12A to the Local Government Act 1972 which are specified against the heading to the item, and that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing it.”

SRB17 Shared Service Budget 2017/18 - Revenues and Benefits (Paragraph 3)

The Deputy Director of Customer Services (Head of Revenues and Benefits Shared Service) submitted a report on the Shared Service, in line with the Shared Service Agreement between Lancaster City Council and Preston City Council, providing the latest budget monitoring 2016/17 to enable the Joint Committee to approve the budget for 2017/18. The Principal Accountant (Preston City Council) presented the report to Members.

Resolved – That the Joint Committee:

- (i) Noted the latest budget monitoring for the Shared Service as detailed in Appendix A to the report;
- (ii) approved the budget for 2017/18 for the Shared Service as detailed in Appendix B to the report; and
- (iii) delegated to the S151 Officers of each Council (by agreement), to determine the cost sharing ratio for contributions to and from the overall Shared Service budget.